

নব ধারা, নব প্রাণ

New Verve, New Soul

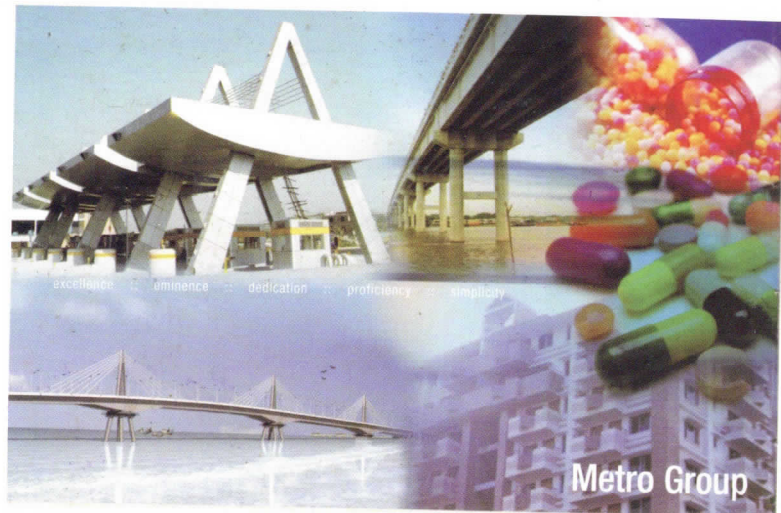
69th Senior Staff Course



বাংলাদেশ লোক প্রশাসন প্রশিক্ষণ কেন্দ্র
সাভার, ঢাকা



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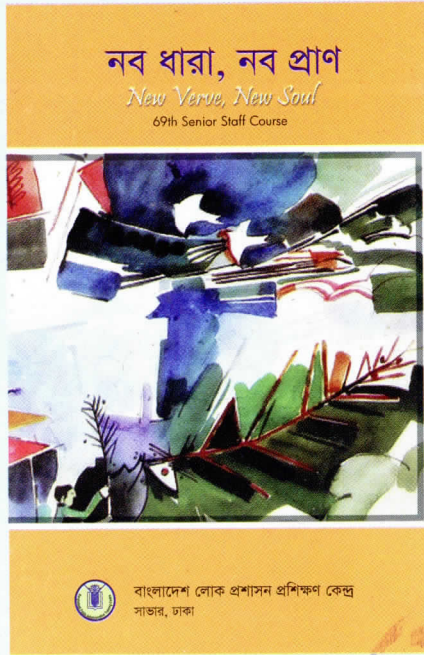
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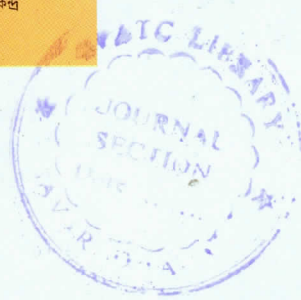
New Verve, New Soul

69th Senior Staff Course

30 November 2014 - 13 January 2015



Bangladesh Public Administration Training Centre (BPATC)
Savar, Dhaka-1343, Bangladesh



নব ধারা, নব প্রাণ

New Verve, New Soul

69th Senior Staff Course

30 November 2014 - 13 January 2015

Souvenir & Cultural Committee

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Concept

President, Souvenir Committee

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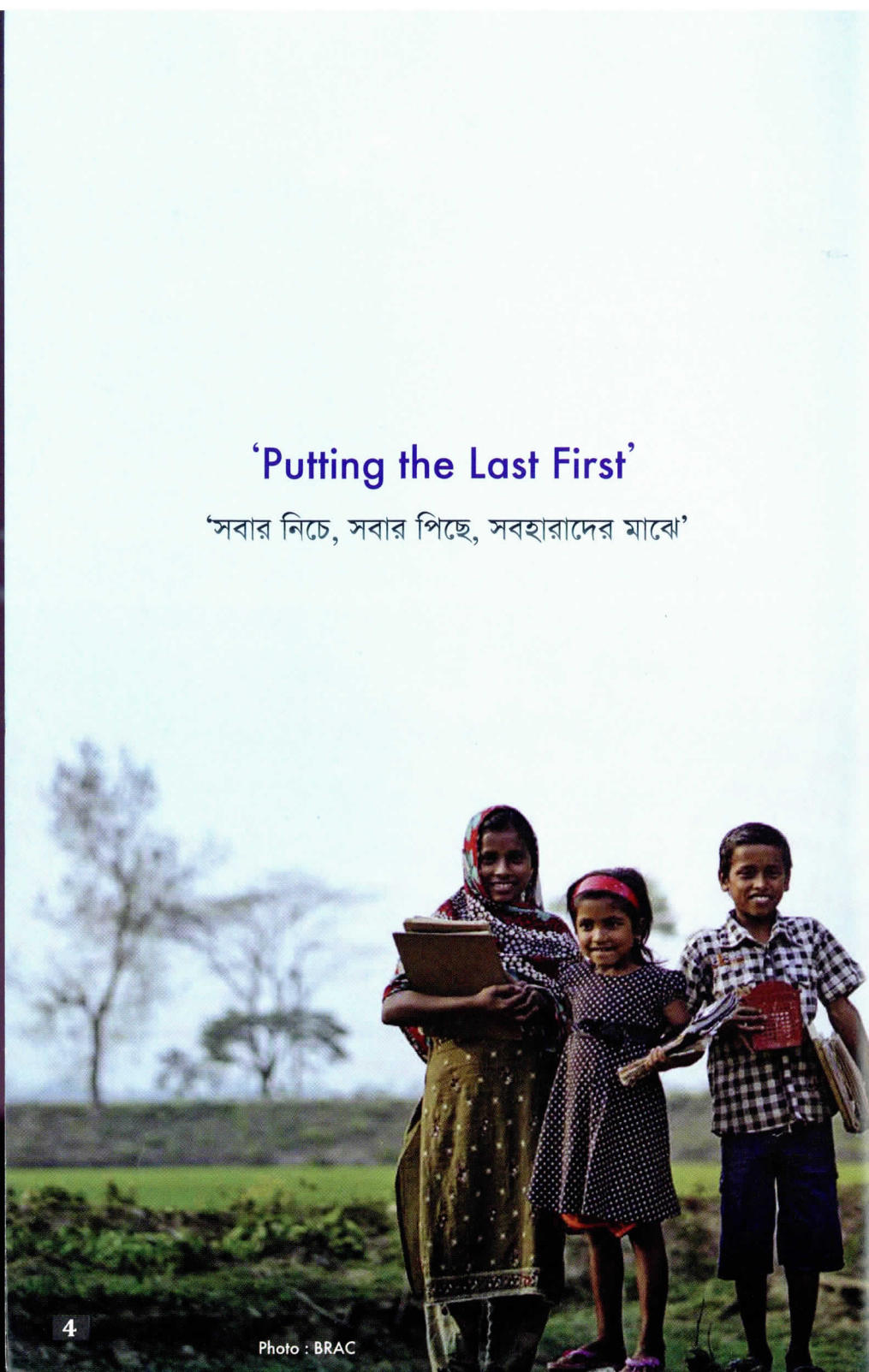
*Our heroines have brought you
with cranes in our sky*

*You have no reasons to be shy
You are our babies
You have sparks in your eyes!*

Dedicated to the Children
of our War of Independence

‘Putting the Last First’

‘সবার নিচে, সবার পিছে, সবহারাদের মাঝে’





Message from Rector

It is indeed a matter of great pleasure for me to learn that the participants Of 69th Senior Staff Course are going to publish a souvenir 'New Verve, New Soul' to cherish their sweet and colorful memories of 45 days' stay at Bangladesh Public Administration Training Centre (BPATC) in their hearts for years to come.

The main theme of this very training course is "Putting the last first". I hope and expect that they would keep the motto in their minds while delivering different public services for our down trodden people who require our services most. They will always put higher priorities in formulating policy decisions in order to uplift the development of general mass from their respective positions.

I believe that this training would enrich their capabilities for effective contribution in formulating practical and pragmatic policies for efficient delivery of their day to day government works in future. Despite the daily busy schedule of their program, their earnest efforts to publish this souvenir is really appreciable.

I wish immense prosperity and success of all participants in their professional and personal life.

A.K.M. Abdul Awal Mazumder
Rector



Message from Course Director

I convey my sincere thanks to the participants of 69th Senior Staff Course for undertaking pains to publish a souvenir "New Verve, New Soul" to retain the sweet memories of their stay at Bangladesh Public Administration Training Centre (BPATC) despite their busy training schedule.

Senior Staff Course is one the prestigious courses of BPATC for the Senior level government high officials at the level of Joint Secretary and equivalent Military Officers for refreshing their minds as well as their capacity buildings in order to undertake higher responsibilities in professional life. This course has been designed with a prime and timely theme "Putting the Last First" in order to inspire our participants to focus their efforts in formulating policies to bring the marginal section of our society to the mainstream. I know that 45-day training course is not enough to cover all important topics and issues relevant for their professional life. We would admire their feed back in designing the next course in future.

I extend my heartfelt thanks to the participants for their kind cooperation in running this course smoothly. They also make the course lively and highly participatory and contribute a lot to enrich class lectures and sessions. I expect they would uphold this spirit in their professional and personal life for the betterment of the society.

I wish all success in their efforts and life.

A handwritten signature in blue ink, reading "Kanka Jamil".

Kanka Jamil
Course Director



A Candid note
from the Desk of
Editor



Forty five days of 69th Senior Staff Course passes so fast that it reminds me once again: 'Time and tide wait for none'. The sweet memories of our magic days will never be lost though with the passage of time. It will remain cherished forever in the hearts of all participants who, as a routine, got up very early in morning doing physical exercise and attended highly loaded course curriculum crafted to keep all participants busy up to midnight for completing the assignments. Though one of the Course Coordinators said to us at the very first day of the course, "You need not worry about so many modules, just relax". We could not relax.

We, however, really enjoyed throughout course by sheer our friendly bondage of all participants and respectful relations developed with the BPATC authorities. The staff members assigned to this course were very cordial in delivering their services. Without their continuous cooperation, we could not complete this course smoothly. Thanks to all of them.

I would like to express my heartiest thanks and gratitude to the Rector, faculty members and the course management for their tremendous support and cooperation throughout the course. I would also like to extend my sincere appreciations to fellow participants for their all out cooperation and contributions for publishing this souvenir. We had to organize this souvenir within a very short time so there might be some mistakes. Kindly bear with those with your great graciousness. Wherever we remain in our professional life in future, this souvenir will always serve as a link within a blink of eyes.

We are civil servants and we need to put the last first. Thus we are for new verve and new soul!

M. Maududur Rashid Safdar
President
Souvenir Committee

Course Management



A.K.M. Abdul Awal Mazumder
Rector & Course Adviser
BPATC, Savar, Dhaka



Kanka Jamil
MDS & Course Director
BPATC, Savar, Dhaka



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Director & Course Coordinator
BPATC, Savar, Dhaka



Dr. Rokeya Fahmida
Deputy Director & Course Coordinator
BPATC, Savar, Dhaka

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A.K.M. Khairul Alam	Member
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Sports Committee

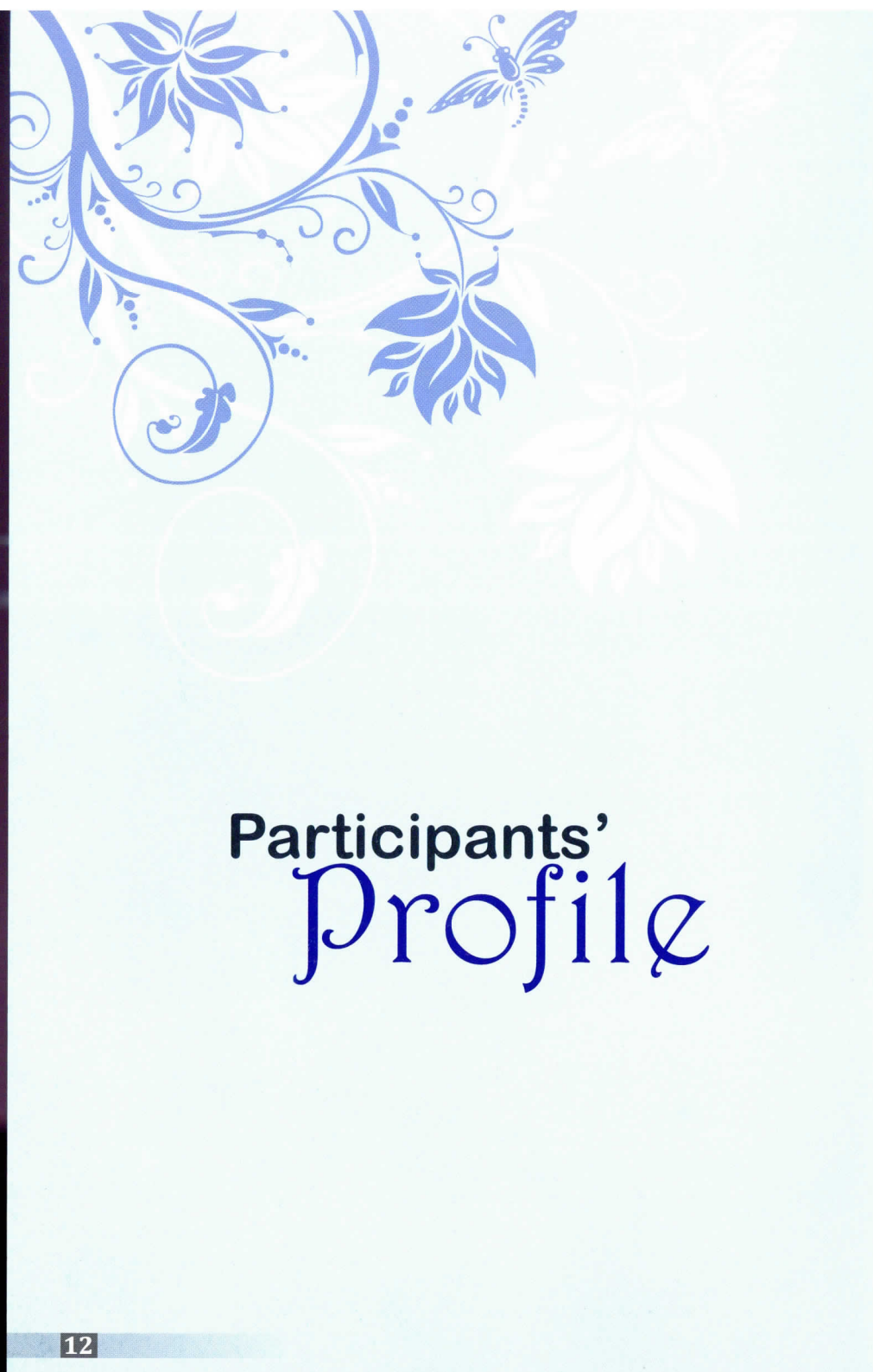


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Participants' Profile

MD. HABIBUR RAHMAN KHAN

Joint Secretary
Ministry of Health & Family Welfare
Bangladesh Secretariat, Dhaka-1000



Mother's Name : Saleha Khatoon
Father's Name : Md. Moslim Uddin Khan
Spouse's Name & Occupation : Amena Begom Polly
Children Name : Ornob Rahman Khan
Date of Birth : 01-01-1962
Blood Group : A +ve
Education : MA in Development Studies
MSS in Government & Politics
Cadre and Batch : BCS (Admn), 1985 Batch
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Samabaya Bank Ltd, Bangladesh.
9-D, Motijheel C/A, Dhaka-1000.



Mother's Name : Shamsunnar Begum

Father's Name : Late, Md. Muslim Ali Akhund

Spouse's Name & Occupation : Md. Azrnal Hossain Khan

Children Name : Sabir-E-Sayeed
Mahdi Sayeed

Date of Birth : 03-10-1962

Blood Group : B+

Education : Msc (Social Welfare)

Cadre and Batch : B.C.S (Adm) 1985

Present Address : 4, Sheuly Eskaton Garden, Ramna, Dhaka.

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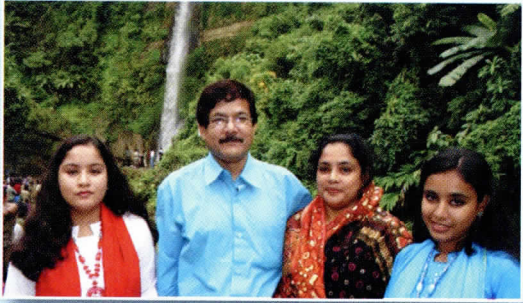
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MUHAMMAD ALKAMA SIDDIQUI

Joint Secretary
Economic Relations Division,
Ministry of Finance, Sher-e-Bangla Nagar
Dhaka-1207.



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Father's Name : Abdur Rahman
Spouse's Name & Occupation : Rokhana Mir, Housewife
Children Name : Ummul Husnaeen
Ummul Muhseneen
Date of Birth : 16-04-1961
Pastime/Extra work : Reading, Computer Programming and
Web Design
Blood Group : B+
Education : M.S.S (Sociology)
Cadre and Batch : B.C.S (Adm) 1985
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Mirpur-13, Dhaka-1216.
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MD. NURUL AMIN

Joint Secretary
Ministry of Housing @ Public Works.



Mother's Name : Late Najumunnessa
Father's Name : Late Abdur Rashid
Spouse's Name & Occupation : Advocate Shahnaj Parvin
Children Name : Tasnia Ameen Poushi
Rizwan Ameen Antar
Atkia Ameen Mysha
Date of Birth : 06-02-1960
Pastime/Extra work : Reading, Music, Traveling
Blood Group : O+
Education : MSc in Applied Mathematics
Cadre and Batch : B.C.S (Admn) 1985
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Mohammad Shamsul Alam

Joint Secretary
Economic Relations Divison
Ministry of Finance
Sher-e-Bangla Nagar, Dhaka-1207



Mother's Name : Shamsun Nesa
Father's Name : Late Md. Abul Fazal
Spouse's Name & Occupation : Nabiba Khatun
Associate Professor, Department of Philosophy
Eden Mahila College, Dhaka
Children Name : Mohammad Ridwan Arif
Mohammad Nahian Abid
Rushnan Fatima
Date of Birth : 04-01-1962
Pastime/Extra work : Reading Books, Listening Songs
Blood Group : O+
Education : M.S.S (Political Science)
Cadre and Batch : B.C.S (Administration) 1986
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Md. Rois Uddin

Joint Secretary
Bangladesh Parliament Secretariat
Dhaka



Mother's Name : Jelekha Khatoon
Father's Name : Md. Abdul Jalil
Spouse's Name & Occupation : Laila Akter, College Teacher
Children Name : Labib Sadman
Rahib Sadman
Date of Birth : 13-8-1962
Pastime/Extra work : Reading, Writing, Watching TV, Gossiping
Blood Group : B-
Education : M.S.S
Cadre and Batch : B.C.S (Administration) 1986 Batch
Present Address : B-11, E-5, Motijheel Govt. Quarter.
Motijheel Dhaka 1000
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Md. Haiul Quaium
Joint Secretary
(Addl. Div. Commissioner)
Rajshahi



Mother's Name : Altafoonnessa

Father's Name : Md. Delawar Hossain

Spouse's Name & Occupation : Sultana Razia

Children Name : Hasan Quaium Mitul
Nfisa Quaium Anni

Date of Birth : 01-03-1961

Pastime/Extra work : Love to Sporty, Enjoy TV, Book Reading.

Blood Group : AB+

Education : B.S.S (Hon's), M.S.S

Cadre and Batch : B.C.S (Admn) 1985

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Ashoke Kumar Biswas

Joint Secretary &ZSO,Barisal
Zonal Settlement Office, Barisal.



Mother’s Name : Suruchi Biswas
Father’s Name : Late Ranajit Kumar Biswas
Spouse’s Name & Occupation : Ruma Mistry, House wife.
Children Name : Anuraj Biswas Avik
Apurba Biswas Apu
Date of Birth : 16-06-1961
Pastime/Extra work : Book Reading,TV Watching..
Blood Group : A+
Education : B.Sc. Agril. (Hon’s), M.S.S (Govt. & Politics)
Cadre and Batch : B.C.S (Administration), 8th Batch (BCS’86)
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Md. Rezaul Ahsan

Joint Secretary
Finance Division
Ministry of Finance.



Mother's Name : Mrs. Rahima Khatun
Father's Name : Late Kasir Uddin Ahmed
Spouse's Name & Occupation : Dil Roushan Dilu, Principal officer
(Sonali Bank Ltd)
Children Name : Md. Ragib Ahsan
Md. Rashik Ahsan
Date of Birth : 21-08-1962
Pastime/Extra work : Lawn Tennis, Watching TV.
Blood Group : B+
Education : M.Sc (Ag.) in Agronomy
Cadre and Batch : B.C.S (Administration), 8th Batch (1986)
Present Address : 49/H, Azimpur Govt. Officer's Quarter, Dhaka.
Permanent Address : New Adarsha Para, Alamnagar, Kotwally,
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Abul Kalam Azad

Joint Secretary
Ministry of Public Administration.



Mother's Name : Late Moneza Solaiman
Father's Name : Late Omar Solaiman Howlader
Spouse's Name & Occupation : Manjuara Parvin
Principal, Collectorate School & College, Rangpur
Children Name : Shadman Azad Revan
Date of Birth : 6 January, 1962
Pastime/Extra work : Gardening, Playing
Blood Group : B+
Education : M.Sc Ag (Econ)
Cadre and Batch : B.C.S (Admn), 1985
Present Address : 9/20, Baily Officers' Quarter, Baily Road.
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Shah Muhammad Nasim

Joint Secretary
Ministry of Home Affairs
Bangladesh Secretariat, Dhaka-1000.



Mother's Name : Mrs. Khursheda Begum
Father's Name : Late Sujat Ali
Spouse's Name & Occupation : Shamima Akter Kakoli, House Management.
Children Name : Sadia Tabassum Bristi
Irina Mubashshirah.
Date of Birth : 01-01-1963
Pastime/Extra work : Resource person in some Training Academy and Institutions of GO-NGOs on GO-NGO Relations for development in Bangladesh, Project Management, Disaster and Environment Management Issues, Leadership in Bank Management, Foreign Tour & Employment etc.
Blood Group : AB+
Education : B.Com. (Hon's), M.Com (Marketing) D.U
Cadre and Batch : B.C.S (Administration) Cadre, 7th Batch (1985)
Present Address : House No-03 (3rd floor, C-2), Road No-30, Sector-07, Uttara Model Town, Dhaka-1230.
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Dr. Kazi Mustafa Sarwar

Joint Secretary
Statistics and Information Division
Ministry of Planning, E-27/A, Agaragon, Dhaka.



Mother’s Name : Tafurunessa

Father’s Name : Kazi Bazlul Haque

Spouse’s Name & Occupation : Mrs. Suriya Akter, Housewife.

Children Name : Nafisa Tasnim
Fairuz Maliha
Ayesha Siddiqua

Date of Birth : 18-07-1960

Pastime/Extra work : Playing Games ,Tree. Plantation and, Traveling.

Blood Group : A+

Education : MBBS, DTCD (DU), DTCE (Japan), FCCP (USA)

Cadre and Batch : B.C.S (Health) Cadre, 7th Batch (1985)

Present Address : Flat-3/C, House-86/A, Road-11/A,
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Arfin Ara Begum

Joint Secretary
Finance Division
Ministry of Finance
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Mother's Name : Mrs. Hasna Akram
Father's Name : Md. Akram Hossain (Late)
Spouse's Name & Occupation : Md. Tofazzal Hossain. Ph.D.
Children Name : Engineer Adnan Anwar
Barrister Imran Anwar
Date of Birth : 15-12-1963
Pastime/Extra work : Browsing Internet, Gardening.
Blood Group : A+
Education : Masters in Economics & Public Administration
Cadre and Batch : B.C.S (Administration), 1985 Batch.
Present Address : Monisha-3, BCSIR Quarter, Science Laboratory,
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Md. Atiqur Rahman Khan

Joint Secretary
Ministry of Commerce, Bangladesh Secretariat
Dhaka-1000.



Mother's Name : Shamsun Nahar
Father's Name : Md. Azizur Rahman Khan
Spouse's Name & Occupation : Shahnaj Parveen, Govt. Service.
Children Name : Mohammud Saifuddin
Akina Rahman Khan
Date of Birth : 02-01-1960
Blood Group : B+
Education : M.Sc
Cadre and Batch : B.C.S (Customs & Excise) (7th Batch)
Present Address : Annah (1st Floor), Customs Quarter, Road-2,
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A K M Khairul Alam

Joint Secretary
Director (Administration & Finance)
Department of Social Services, Agargaon
Dhaka Ministry of Social Welfare.



Mother’s Name : Late Jamila Khanum
Father’s Name : Late Jalal Uddin Ahmed
Spouse’s Name & Occupation : Shajeda Begum, Housewife.
Children Name : Dr. Raisa Bintey Khairul
Tamanna Bintey Khairul
Tasnim Bintey Khairul
Date of Birth : 31-12-1959
Pastime/Extra work : Reading Books, Watching TV and Travelling.
Blood Group : O+
Education : B.S.S (Hon’s) M.S.S (Sociology), D. U
Cadre and Batch : B.C.S (Administration), 1985 (7th Batch)
Present Address : B-6/E-5 Motijheel Govt. Colony, (Ideal Zone),
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Md. Mofazzal Hossain
Joint Secretary (Director)
Bangladesh Agricultural Development
Corporation (BADCO), 49-51, Dilkhusa C/A
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Father's Name : Late Alhaj Md. Abdul Aziz

Spouse's Name & Occupation : Mrs. Shahana Afroz

Children Name : Tanjid Ahmed Aziz
Mashuk Ahmed Aziz

Date of Birth : 01-01-1962

Pastime/Extra work : Listening to Music, Reading books, Sports.

Blood Group : O+

Education : MBA (Finance), M.A (Dev. Economics), IBA,
DU & Australia.

Cadre and Batch : B.C.S (Administration), 1984

Present Address : S-5, Surma House, 3/23 Salimullah Road,
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Krishna Gayen

Joint Secretary
Finance Division, Ministry of Finance
Bangladesh Secretariat, Dhaka-1000.



Mother’s Name : Namita Gayen
Father’s Name : Kumud Bandhu Gayen
Spouse’s Name & Occupation : Rabindra Kishore Halder/ Physician.
Children Name : Alaka Dhara Halder
Amiya Dhara Halder
Date of Birth : 01-10-1960
Pastime/Extra work : Reading books, spending time with family.
Blood Group : O+
Education : B.Sc (Hon’s) Statistics, M.Sc (Statistics), PhD.
Cadre and Batch : B.C.S (Economic) Cadre, 1986 (8th Batch),
Present Address : House-676 (1st flood), Road-32 (old),
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Md. Gazi Ur Rahman

Project Director
Modern Food Storage Facilities Project
(Joint Secretary)
Directorate General of Food
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Mother’s Name : Sajemon Nesa
Father’s Name : Alhaj M P. Ali
Spouse’s Name & Occupation : Aditi Rahman
Children Name : Adhip Rahman
Animik Rahman
Date of Birth : 10-09-1960
Pastime/Extra work : Exercise
Blood Group : AB+
Education : B.Sc Engr. (Buet), M.S (Environmental Science)
Cadre and Batch : B.C.S (Food), 1985 Batch
Present Address : Flat A/3, 6/1, New Eskaton ,Gaus Nagor,
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Shafiuddin Ahmed
Joint Secretary
Ministry of Education



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Father's Name : Late Mr. Serajuddin Ahmed
Spouse's Name & Occupation : Diwan Tahera Akther
Children Name : Tarokito Ahmed Srabon
Takrim Ahmed
Date of Birth : 01-10-1961
Pastime/Extra work : Play Tennis, Watch TV. Reading Newspaper.
Blood Group : O+
Education : B.S.S (Hon's), M.S.S in Economic.DU.
Cadre and Batch : B.C.S (Postal) 1985
Present Address : D 1/6, P&T Officer's Quarter, Azimpur, Dhaka.
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Muhammad Maududur Rashid Safdar

Director (Joint Secretary)
Department of Environment (DoE)
Office for Metropolis
E/16, Agargaon, Sher-e-Bangla Nagar
Dhaka – 1207



Mother’s Name : Husne Hena Safdar
Father’s Name : (Late) A.N.M. Shamsul Alam Safdar
Spouse’s Name & Occupation : Mahtab Zabin
GM, Janata Bank, Head Office, Dhaka
Date of Birth : 24 August 1960
Pastime/Extra work : Reading, Writing & Travelling
Blood Group : A+
Education : MSS (Public Administration) (Dhaka), MS
(Public Affairs/ Regents’Scholar) (Minnesota),
Hubert H. Humphrey Fellow (Minnesota),
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9	Mr. Md. Haiul Quaium (4612) Additional Divisional Commissioner (Joint Secretary), Rajshahi	812514 (R) 0721-772365 (O), 01718-769882 mhquaium@gmail.com

SI No.	Name & Designation with ID Number	Mobile Number & Email Address
10	Mr. Ashoke Kumar Biswas (4046) Joint Secretary, ZSO, Barishal	043164487 01712290787 ashoke_kb@yahoo.com
11	Mr. Md. Rezaul Ahasan (5241) Joint Secretary, Finance Division M/o Finance	01971182946 amd.rezaulahsan@yahoo.com
12	Mr. Abul Kalam Azad (4621) Joint Secretary, MoPA	029546174 01711735609, 052152214 akazadds09@yahoo.com
13	Mr. Shah Muhammad Nasim (4636) Joint Secretary, M/o Home Affairs	029571682, 028953758 01711478273 shahmnasim@yahoo.com
14	Dr. Kazi Mustafa Sarwar (7486) Joint Secretary Statistics @ Informatics Division Ministry of Planning	8181314 01711782727 kmsarwar@gmail.com
15	Mrs. Arfin Ara Begum (4836) Joint Secretary, Finance Division, M/o Finance	029511049, 029667148 (Res) 01553554833 afinara@yahoo.com
16	Mr. Md. Atiqur Rahman Khan (7388) Joint Secretary, Ministry of Commerce	9540789, 9887679 01711567102 atiquerk@yahoo.com
17	Mr. A. K. M. Khairul Alam (4657) Director (Joint Secretary) (Admin & Finance) Department of Social Services, M/o Social Welfare	9126692, 9355886 01712-714165 akmkhairul.1985@yahoo.com
18	Mr. Md. Mofazzal Hossain (7488) Joint Secretary, BADC	9564370 (O), 9120086 (Res.) 01673592877 tunu567@yahoo.com
19	Dr. Krishna Gayen (7442) Joint Secretary, Finance Division, M/o Finance	9576021 (O), 8144747 (Res.) 01719116215 krishnag@finance.gov.bd
20	Mr. Md. Gazi Ur Rahman (7432) Joint Secretary, M/o Food	9513955 01713180033 gaiur60@gmail.com

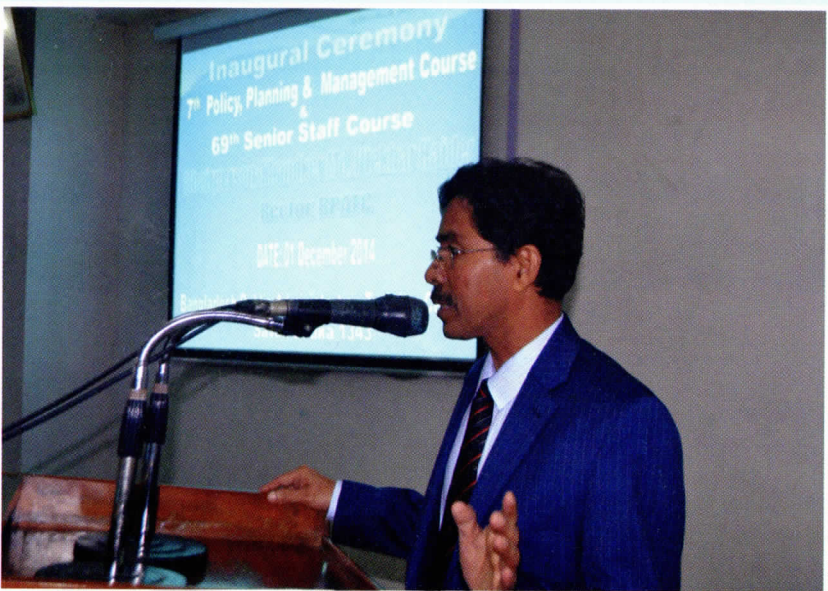


Rector, Course Management & Participants of 69th Senior Staff Course

Inaugural Session



Khandker Md. Iftekhar Haider, former Rector, BPATC inaugurating 7th PPMC and 69th SSC



Md. Mahmudul Hassan, PhD, MDS, BPATC & Course Director, 7th PPMC delivers his speech at the Inaugural Session



Kanka Jamil, MDS, BPATC & Course Director, 69th SSC speaks to the participants



Khandker Md. Iftekhhar Haider, former Rector, BPATC greets the participants with lovely florets







Classes in progress



Muhammad Musharraf Hossain Bhuiyan, Cabinet Secretary, conducts a class on Rules of Business and Submission of Summaries to the Cabinet in a joint session of 7th PPMC and 69th SSC



A.K.M. Abdul Awal Mazumder, Rector, BPATC offers a word of thanks to the Cabinet Secretary right after his deliberation



Md. Nazrul Islam Khan, Secretary, Ministry of Education delivers a class on "E-governance to i-governance: A Paradigm Shift"



Prof. Pran Gopal Datta addresses a joint session of 7th PPMC and 69th SSC on "Comprehensive Healthcare Service"







Visit to BRAC Centre at Savar

Group-01
Golap





Group-02
Dolonchapa





Group-03
Chandramollika





Group-04
Rajanigondha





Oil Spills : Visit to Sundarbans





JOURNAL
SECTION



Physical Exercise : Fitness for Wellness







Break down the wall !







Rose garden in the Campus



BPATC in lustrous greens







69th Senior Staff Course
(30 Nov. 2014 - 13 Jan. 2015)



Contents of the Course

Thematic Area: Public Management

Module-01: Policy Analysis

Module Director: Dr. Rizwan Khair

Evaluation Method: (a) Individual (50), (b) Group Assignment (50)

Module Objectives: To further enhance the capacity of the participants to-

- analyse implications of different stages of policy process and analysis; and
- analyse professionally any policy; and prepare policy brief.

Code	Hrs	Topic Title	Facilitator	Training Method
01.01	01	Introduction to Policy Process	Policy Analysis Team	Discussion and Group Work
01.02	02	Tools of Policy Formulation: Problem Identification		
01.03	03	Problem Analysis: Problem Tree		
01.04	03	Identification of Policy Options/Alternatives		
01.04	03	Preparation of Policy Brief		
01.05	02	Challenges to Policy Formulation and Implementation	GS	Panel Discussion

Module-02: Public Service Management and Governance

Module Director: Fedous Akhter

Evaluation method: Individual Assignment (50)

Module Objectives: To further strengthen the capacity of the participants to-

- formulate, implement and monitor strategic plan of the organization more effectively;
- take strategic decisions properly using various tools of strategic analysis more professionally; and
- lead own organization for ensuring quality service delivery through utilizing both physical and human resources strategically.

Code	Hrs	Topic Title	Facilitator	Training Method
02.01	01	Public Management and Governance: Issues and challenges	Dr. Rizwan	L & D
02.02	02	Dynamics of Competency Framework	GS	L & D
02.03	02	Strategic Management in the Public Sector	Dr. Rizwan	L, D & Ex
02.05	01	Change Management Strategies in Public Sector	Sharif/GS	L & Ex.
02.06	02	Business Process Reengineering (BPR)	Dr. Arif/GS	Briefing+Ex
02.07	-	Changing public/administrative reforms in Bangladesh	Module Director	Briefing+Ex

Module-03: Negotiation Techniques
Module Director: A. S. Shameem Ahmed
Evaluation Method: Group Assignment (100)

- Module Objectives:** To further enhance the capacity of the participants to-
- explain the challenges and implications of negotiation techniques; and
 - lead negotiation efficiently and effectively.

Code	Hrs	Topic Title	Facilitator	Training Method
03.01	01	Issues and Dynamics of Conflict Management	Shohel	L & D
03.02	01	Dimensions and issues in Negotiation	GS	L & D
03.03	01	Essentials of Effective Negotiations	GS	L & D
03.04	01	Techniques of Bilateral/Multilateral Negotiation	GS	L & D
03.05	02	Techniques of Writing MOU/Agreement	Suntan Noor/GS	L & Ex.
03.06	03	Simulation on Negotiation: A case of WTO	GS	Exercise

Thematic Area: Development Economics

Module-04: Macroeconomic Management
Module Director: Md. Mahmudul Hassan, PhD
Evaluation method: Individual Assignment (100)

- Module Objectives:** To enable the participants to-
- analyse the major policy issues of Bangladesh economy; and
 - identify the challenges of Bangladesh economy and suggest measures to overcome those.

Code	Hrs	Topic Title	Facilitator	Training Method
04.01	01	An Analysis of Macroeconomic Variables	Mahmud/Baki	L & D
04.02	02	Trends of Bangladesh Economy	Mahmud/Baki	D & Ex.
04.03	02	Review of Perspective Plan in the light of experiences of Sixth Five Year Plan	Mahmud	D & Ex.
04.04	02	Effectiveness of Growth Strategies for Sustainable Poverty Reduction	Mahmud	D & Ex.
04.05	01	Reform Initiatives in Public Finance	Baki/GS	L & D
04.06	02	Public Private Partnership in Bangladesh: Opportunities and Challenges	GS	L & D

Module-05: Environment Management
Module Director- Syed Mizanur Rahman
Evaluation Method: Group Assignment (50)

- Module Objectives:** To enable the participants to-
- analyse major issues of environmental management and sustainable development; and
 - implement environment related policies and strategies more effectively.

Code	Hrs	Topic Title	Facilitator	Training Method
05.01	01	Issues of Environment and Sustainable Development	Mizan	L & D
05.02	01	Environmental Degradation in Bangladesh	Mizan	L & D
05.03	01	Effective Urban Planning: Learning from Experiences	FM/GS	L & D
05.04	01	Renewable Energy and Sustainable Environment	Dr. S. Alam	L & D
05.05	01	Global Warming and Climate Change: Implications for Bangladesh	GS/Atik	L & D
05.06	02	Challenges of Enforcement of Environmental Conservation Act in Bangladesh	D. S. Alam	Group Exercise

Module-06: Project Management
Module Director- Md. Zaydul Hoque Molla ndc
Evaluation method: Group Assignment (100)

- Module Objectives:** To enable the participants to:
- Analyze the potentials and challenges of project management in Bangladesh; and
 - Lead project implementation and monitoring effectively and efficiently.

Code	Hrs	Topic Title	Facilitator	Training Method
06.01	01	Level of Involvement of Senior Officials in PCM	FM/GS	L & GD
06.02	01	General outline of PCM: Pre and Post Preparation	Kanka	L & D
06.03	02	Project Implementation Planning: Tools and Techniques	Hasan	L & D
06.04	01	Evaluation, Completion and Sustainability of Project.	Dr. Mahmud	L & D
06.05	02	Project Risk Management.	FM/GS	L & D
06.06	-	Review of Project Document: Preparation of Work Plan/Action Plan	Module Director	Group Work

Module-07: Public Procurement Management
Module Director- M. Kaisarul Islam
Evaluation method: Individual Assignment/Exercise (100)

- Module Objectives:** To enable the participants to-
- accomplish tender procedures more efficiently and effectively;
 - more effectively follow different methods of procuring goods, works and services; and
 - more efficiently address the irregularities of procurement procedures.

Code	Hrs	Topic Title	Facilitator	Training Method
07.01	01	Public Procurement Management Reforms: Scope and Applications		L & D
07.02	02	Preparation of Tender Documents with reference to Tender Document Specification(TDS), GCC and PCC		L & D
07.03	02	Exercise on TDS		Exercise
07.04	02	Tender opening, evaluation and approval procedure with reference to CCGP		L & D
07.05	01	Steps of procurement: Goods, Works and Services		L & D with exercise
07.06	02	Public Procurement in Mega Project and Irregularities in Procurement Procedure		L & D
07.07	01	Intricacies/cases of variation order and joint venture		L & D

Thematic Area: Skill Development (SD)

Module-08: Professional English Language Application
Module Director: Ali Yusuf Muhammad Sultan Noor
Evaluation method: Group Assignment/Exercise (50)

- Module Objectives:** To enable the participants communicate in English more effectively and efficiently.

Code	Hrs	Topic Title	Facilitator	Training Method
08.01	06	Extempore Speech	FM/GS	Facilitation
08.02	04	Debate on Contemporary Issues	FM/GS	

Module-09: ICT & e-Governance
Module Director- Dr. Rokeya Fahmida
Evaluation Method: Group Assignment/Exercise (50)

- Module Objectives:** To enable the participants to-
- understand e-Governance and key issues relevant to public sector;
 - develop capacity in public sector for improving delivery of public service through ICT; and
 - adopt organizational changes related to technology, strategies and policies.

Code	Hrs	Topic Title	Facilitator	Training Method
09.01	04	e- Governance: Concepts, Architecture, Challenges & Opportunities.	A2i Team	Workshop
09.02		Improving Service Delivery: e-filing, e-Service, e-Procurement, Financial Services etc.		
09.03		ICT Policy and Challenges		

Module 10: Physical Conditioning & Games
Module Director- Dr. Md. Arafе Zawad

Evaluation method: Individual Assessment (50) [Attendance (30), Dress (10), Participation (10)]

Module Objectives: To enable the participants to understand the importance of physical activities and games and to keep themselves fit through physical exercises.

Code	Hrs	Topic Title	Facilitator	Training Method
10.01	02	Effects of Sedentary Life Style and Management	Dr. Mostafiz	L & D
10.02	02	Effects of Exercise on Different Organs	Dr. Zawad	L & D
10.03	02	Dietary Practice and Physical Fitness	GS	L & D
10.04	02	Wellness Concept and Stress Management	Dr. Zawad	L & D

Practical: Physical Conditioning (Morning): Walking, Jogging, Freehand Exercise, Ground Exercise, Stretching, Yoga. Games (Evening): According to the participants’ interest (Volleyball, Tennis, Badminton and other activities).

Thematic Area: Special Activities

Module 11: Contemporary Issues
Module Director: Abdul Baki
Evaluation method: Individual Assignment (50)

- Module Objectives:** To enable the participants to-
- identify and analyse issues of national importance; and
 - explore opportunities to apply new learning to practical life.

Code	Hrs	Title of the Topic*	Facilitator	Training Method
11.01	02	Ethical Values in Public Service Management	GS	L & D
11.02	02	Vision 2021 and role of the Civil Servants	GS	L & D
11.03	02	Responsive Governance	GS	L & D
11.04	02	Innovations in Public Sector Governance	GS	L & D

11.05	02	Role of Public Sector in Market Economy: Bangladesh Perspective	GS	L & D
11.06	02	Challenges of Capital and Financial Market of Bangladesh	GS	L & D
11.07	02	Women Development and Gender Responsive Budgeting	GS	L & D
11.08	02	Maritime Boundary of Bangladesh: Prospects and Challenges	GS	L & D
11.09	02	Maritime Connectivity: Geopolitical challenges for Bangladesh	GS	L & D
11.10	02	Energy Resources and Governance Issues: Bangladesh Perspective	GS	L & D
11.11	025	Bilateral Issues: Bangladesh and the Neighbouring Countries	GS	L & D
11.12	02	Civil-Military Relationship	GS	Panel Dis.
11.13	02	Innovation in Agriculture for Maintaining Sustainable Food Security	GS	L & D
11.14	02	Effective and Efficient Presentation	GS	L & D
11.15	02	Constitution of Bangladesh with Latest Amendment	GS	L & D
11.16	02	Globalisation: Challenges and Opportunities for Bangladesh	GS	L & D
11.17	02	Global Economic Trend: Challenges for Bangladesh	GS	L & D

*Note: Course Management may arrange extension lectures on any other suitable issues.

Module 12: Writing Seminar Paper
Module Director: M. Kaisarul Islam
Evaluation method: Paper preparation (50) and Presentation (50)

- Module Objectives:** To create an opportunity to-
- improve professional writing and presentation skills;
 - sharpen analytical and problem solving competence;
 - develop innovative ideas that may influence public policy-making; and
 - respond productively to the writing of others.

Code	Hrs	Topic Title	Facilitator	Training Method
12.01	02	Concept of Seminar Paper: Approach & Techniques	Mahmud	L & D
12.02	01	Seminar Paper Writing Methodology: Sampling Process, Data, Collection and Analysis	Mostaque	L & D
12.03	01	Writing Professional Seminar	Kaisar	L & D
12.04	01	Seminar Paper Presentation	Evaluators	Presentation

Topic: With regard to attaining the Vision 2021 targets, the Government has identified nine development priority areas. These priority areas, distilled from the vision statement and as articulated in the Perspective Plan of the Government, are as follows:

1. Ensuring broad-based growth and food security;
2. Addressing globalization and regional cooperation;
3. Providing energy security for development and welfare;
4. Establishing a knowledge based society;
5. Building a sound infrastructure;
6. Ensuring effective governance;

- 7. Mitigating the impacts of climate change;
- 8. Creating a caring society; and
- 9. Promoting innovation under a digital Bangladesh.

According to a decision taken by the curriculum development committee (CDC) headed by Rector these development priority areas will be taken for consecutive Senior Staff Courses as topic of seminar paper. Accordingly, the topic that has been identified as seminar topic for the 69th Senior Staff Course is ‘

the theme of this course ‘**Putting the Last First**’ It may be noted that the theme of the 68th SSC was **Delighting Citizen** .

1. Overall task: You are required to prepare an individual seminar paper around ‘**Providing energy security for development and welfare**’ and present your paper before other participants in formal session with one or two evaluators in the Chair in plenary session.

Module 13: Field Visit for Problem Identification and Resolution (PIRV)
Module Director- Dr. Rokeya Fahmida
Evaluation: Group Report preparation and Presentation (25+25)

Under this programme you will be attached to field level organisations to provide you with an opportunity to experience the real life situation of the general mass and to observe the critical issues of effective management of an organisation or of a project. Overall task during this visit is **Problem Identification and Resolution (PIR)** at organisational level. This is a group activity and you in groups will be attached to different districts of Bangladesh to accomplish this task. The main objectives of PIR visit are to give participants the opportunity to:

- use different tools and techniques for analysing organisation;
- identify and solve organisational problems;

Under this attachment programme, you are expected to visit a district-level organisation (preferably a service delivery organisation at field level) during the 4th week of the course, anywhere in Bangladesh where you can find one or two serious problems and take effective steps to eliminate, or at least reduce the problem within five working days, in cooperation with all concerned stakeholders. After completion you are required to prepare and present group reports based on the PIR visit experience.

Module 14: Attachment to International Development Organisations
Module Director- Abdul Baki
Evaluation: Group Report Preparation and Presentation (25+25)

- Module Objectives:** To enable the participants to-
- appreciate and analyse policy perspectives/programme arrangements of **International Development Organisations (IDO)** in the context of Bangladesh; and
 - compare particular policy of IDOs with relevant national development policy of the country.

Overall Task: You will be attached to various **International Development Organisations(IDO)** working in Dhaka and will have the opportunity to enhance your knowledge about policies, strategies, priorities of development cooperation of the visiting organizations. You are required to prepare and present group reports on such visits.

Module 15: Exposure Visit
Module Director- Course Director
Evaluation: Group Report Preparation and Presentation (25+25)

Module Objectives: Enable the participants to see for themselves how the visiting economy which started with a developmental base equal to or worse than Bangladesh has out-performed the Bangladesh economy.

Overall Task: Under this programme you will visit one country for ten days. During this visit you will have the opportunity to share experiences of policies, strategies, practices in the public service delivery with your counterpart in the visiting country. After this is ten day programme beyond the 45 day long course you will have to prepare and present report in groups in a feedback seminar arranged by BPATC authority. You also will have to present report in groups in the host country organisation on the concluding day of the exposure visit.



Orchids at BPATC



গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
বাংলাদেশ পরিসংখ্যান ব্যুরো
পরিসংখ্যান ও তথ্য ব্যবস্থাপনা বিভাগ
পরিকল্পনা মন্ত্রণালয়



বাংলাদেশ পরিসংখ্যানব্যুরো জাতীয় পরিসংখ্যান সংস্থা হিসেবে পরিকল্পনা প্রণয়ন ও নীতিনির্ধারণে এবং গবেষক, শিক্ষাবিদ, পেশাজীবী ও অন্যান্য ব্যবহারকারীদের নানামুখী তথ্য-উপাত্তের চাহিদা পূরণের লক্ষ্যে দেশের আর্থ-সামাজিক খাতের বিভিন্ন ধরনের জরিপ ও শুমারি পরিচালনা করে আসছে।

সম্প্রতি ডেমোগ্রাফি এন্ড হেলথ উইং কর্তৃক পরিচালিত Health and Morbidity Status Survey 2012, Child and Mother Nutrition Survey 2012 এবং Gender Statistics of Bangladesh 2012 সম্পাদনের পর এর চূড়ান্ত রিপোর্টসমূহ প্রকাশিত হয়েছে যা বাংলাদেশ পরিসংখ্যান ব্যুরোর ওয়েবসাইটে পাওয়া যাচ্ছে।

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বাংলাদেশ কৃষি উন্নয়ন কর্পোরেশন (বিএডিসি)

ভাল বীজে ভাল ফসল



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- সমবায় অঙ্গনের শীর্ষ আর্থিক প্রতিষ্ঠান হিসেবে ১৯৪৮ সাল থেকে দেশের সমবায়ী কৃষক, তাঁতি, জেলেসহ পেশাভিত্তিক সমবায়ীদের আর্থিকভাবে স্বাবলম্বী হতে সহায়তা করে আসছে।
- সমবায়ীদের সংগঠিত করে দেশের আর্থ-সামাজিক উন্নয়নে অবদান রাখাই আমাদের লক্ষ্য।
- প্রাকৃতিক দুর্যোগে সমবায়ীদের পাশে দাঁড়ানোই আমাদের লক্ষ্য।
- চলতি ও বিভিন্ন মেয়াদে স্থায়ী আমানত হিসাব খুলে বিশেষ সুবিধা গ্রহণ করুন।
- সমবায়ীদের এবং গ্রাহকদের সর্বোচ্চ সেবা প্রদানই আমাদের প্রধান উদ্দেশ্য।
- বকেয়া ঋণ পরিশোধ করে নতুন ঋণ গ্রহণ করুন।
- একটি স্বর্ণ আমানত হিসাব খুলে স্বল্প সুদে প্রয়োজনীয় ঋণ গ্রহণ করুন এবং আমাদের সেবা নিন।
- সমগ্র দেশের সরকারী / আধাসরকারী কর্মকর্তা / কর্মচারীদের জন্য সরল সুদে কনজুমার ঋণ এর সুবিধা নিন।

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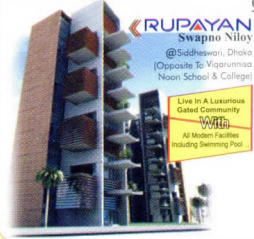
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রেডি প্রট সমূহ:

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RUPAYAN গার্ডেন, বিরুলিয়া, সাদার
RUPAYAN ভ্যালি-১, তেহরা, কোনাগড়া
RUPAYAN ময়নামতিনগর, কুমিল্লা
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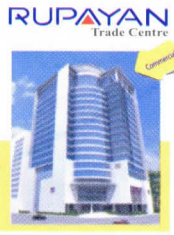
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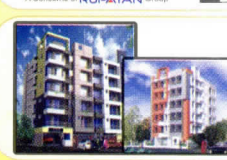
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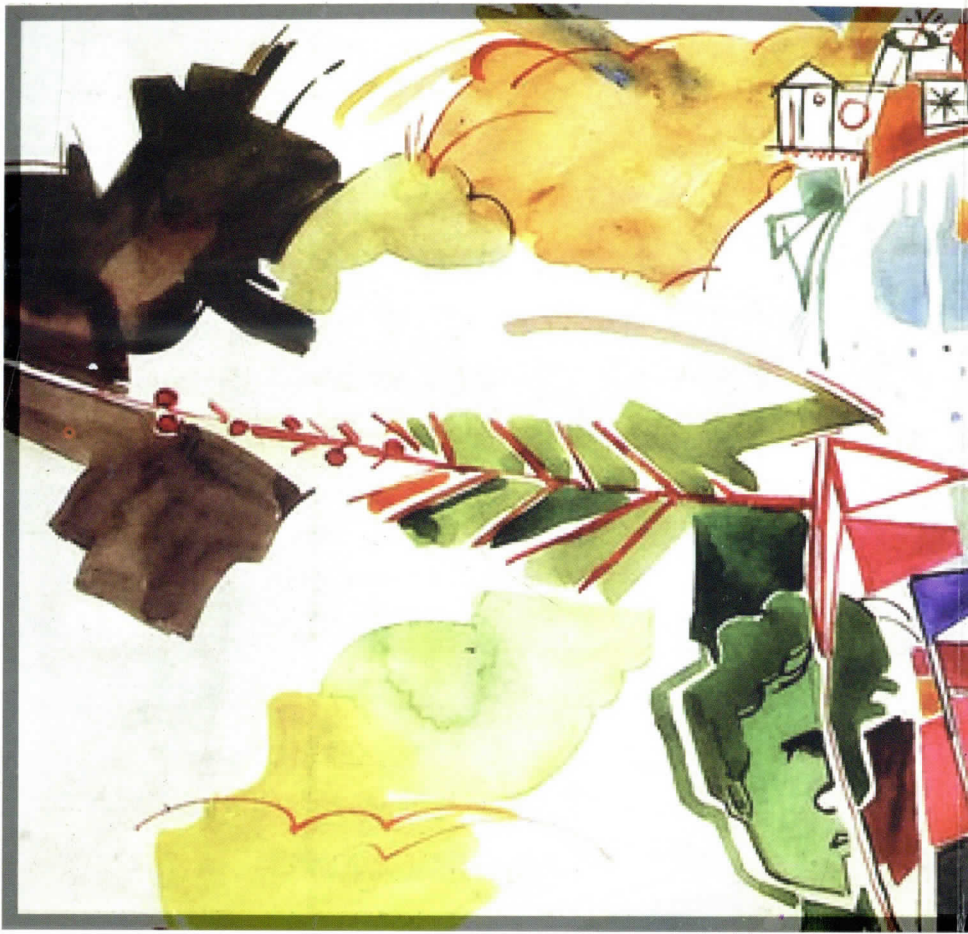
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চাঁ
শুধুই
আপ্যায়ন নয়,
তার থেকেও
বেশি কিছু

চা মানেই
ইস্পাহানি
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