

FORTY-SECOND SENIOR STAFF COURSE

(March 19 to June 01, 2005)

Course Adviser
Ahbab Ahmad
Rector

Course Director
Dr. Mir Obaidur Rahman
MDS (Development and Economics Division)

Course Coordinators

Fakir Kamal Uddin
Director (Quantitative Method)

Kazi Hasan Imam
Deputy Director (Economic Theory)

Bangladesh Public Administration Training Centre
Savar, Dhaka

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BPATC and Its Role

Bangladesh Public Administration Training Centre (BPATC) is the apex training institution in the field of public administration. Government officials of all cadres and officers belonging to autonomous bodies receive training at BPATC. The Centre emerged as an autonomous organization on April 28, 1984 under the Presidential Ordinance (Ordinance No XXVI of 1984) by amalgamation of the following training institutions:

1. Bangladesh Administrative Staff College (BASC);
2. National Institute of Public Administration (NIPA);
3. Civil Officers' Training Academy (COTA); and
4. Staff Training Institute (STI).

The major institutional responsibilities of BPATC are to design and organise various training courses, workshops, and seminars as well as to conduct research on public administration, management and development economics. Moreover, the Centre advises the government on leading or emerging policy issues. Clientele groups of BPATC are diverse, which represent all 29 cadres of the Bangladesh Civil Service (BCS). Their level ranges from new recruits of the BCS to the top-level policy makers. Business executives of both public and private sectors are also encouraged to participate in the training programmes of BPATC. Currently, NGOs are also showing keen interest in BPATC's training programmes. In the past, several NGO representatives participated in various seminars and workshops of BPATC.

The Centre is located in a serene, natural environment hemmed in by green trees and bushy shrubs, 28 kilometre north from the capital city Dhaka. The Centre has been playing a leading role in the field of training in public administration and allied fields and inherited a rich legacy of administrative and management training in the country.

Organisational Structure

The Rector, who is a Senior Secretary to the Government of the People's Republic of Bangladesh, heads the Centre. The next layer belongs to five Members Directing Staff (MDSs) equivalent to the rank of Joint Secretary to the Government, who supervise the following divisions:

- Management and Public Administration ;
- Programme and Studies and Regional Centres ;
- Development and Economics ;

- Research and Consultancy; and
- Development Projects.

Each division consists of a number of specialized departments headed by a Director of the rank of Deputy Secretary. The other faculty members below Directors are designated as Deputy Directors, Librarian, Senior Research Officers, Assistant Directors, Research Officers and Evaluation Officers.

Training Programmes of BPATC

BPATC's training programmes are broadly classified into two major groups- (i) core courses and (ii) short specialized courses. Core courses usually range from 10 -16 weeks and are linked to career development while short specialized courses range from 1 - 4 weeks. Focus of the core courses is to develop the conceptual ideas and practical knowledge, while short specialised courses focus on the development of skills of specific clientele groups.

Senior Staff Course (SSC)

The Senior Staff Course (SSC) is one of the core courses of the Centre. Current course is the *Forty-Second (42nd)* in its series conducted by the Centre since its inception. This course is designed and organised for the senior officers of the rank of Joint Secretary to the government and their equivalents drawn from public enterprises, sector corporations and the armed forces. The main objectives of the course are to endow the senior government officials with an opportunity to appreciate the complex and dynamic socio-cultural and politico-economic environment of Bangladesh, so that they can contribute more effectively in formulating pragmatic policies and implementing different development programmes of the government.

The new millennium exposes the development environment to various challenges. The market economy with the basic tenet of competition requires bold initiative and prompt response to various shocks, both domestic and external. The evolving administrative and financial architecture in the globalisation process is reshaping the responsibilities of the public officials. The officials must possess an analytical mind to deal effectively with diverse management issues and develop capacities for innovation, receptivity and adaptability. The *Forty-Second Senior Staff Course (SSC)* is designed to provide up to date knowledge and skills on management, administration and development. This course provides opportunities for discussion among the participants and the resource persons where innovative ideas,

strategies and insights would evolve from sharing ideas and exchanging views, perceptions and experiences.

Objectives of the Course

Training Courses are generally designed with several broad objectives. Course contents address the general as well as specific needs of the participants. The broad objectives of the SSC are:

- to acquaint the participants with the current concepts and issues of national development in order to develop their ability to sharpen problem-solving and decision making skills;
- to provide them opportunity for deeper appreciation of the complex and dynamic socio-cultural and politico-economic environment, self-analysis and self-appreciation in which they work;
- to orient the participants with the complex issues of national development, irrespective of their own fields and enable them to appreciate the nature and value of the work of fellow participants and critically assess their own work in the wider perspective of national development;
- to create a congenial atmosphere of academic pursuit by putting together participants with diverse background and work experiences;
- to provide an open forum for free and frank exchange of knowledge, ideas and experiences for understanding their roles as a practitioner, policy maker and implementor of different plan, projects and programmes in the country's administrative process.

Central Theme of the Course

Each Senior Staff Course has a central theme. The central themes of the previous courses were:

<u>Course</u>	<u>Theme</u>
1 st Senior Staff Course	: Domestic Resource Mobilization
2 nd Senior Staff Course	: Internal Resource Mobilization
3 rd Senior Staff Course	: Rural Development
4 th Senior Staff Course	: Public Enterprise Management in LDCs
5 th Senior Staff Course	: Project Sustainability
6 th Senior Staff Course	: Education for Development
7 th Senior Staff Course	: Human Resource Development
8 th Senior Staff Course	: Alleviation of Poverty
9 th Senior Staff Course	: Structural Adjustment
10 th Senior Staff Course	: Institutional Capacity Building
11 th Senior Staff Course	: External Resource Mobilization
12 th Senior Staff Course	: Social Cost of Structural Adjustment
13 th Senior Staff Course	: Rule of Law and Administrative Responsibility
14 th Senior Staff Course	: Administrative Transparency and Accountability in Administration

Registration, Briefing and Inauguration etc.	1 Day
Lecture Sessions	34 Days
Data Collection for Seminar Paper	6 Days
Field Visit	2 Days
Parliament Attachment	4 Days
Seminar Paper Presentation	6 Days
Syndicate Work/Workshop/Case Study	5 Days
Workshop on Gender and Reproductive Health	2 Days
Closing	1 Day

Total: 61 Days

Course Structure and Training Methodology

There are 15 modules in the course. Training session is conducted according to these modules and the detail is given in the Course Contents. The participants are informed in advance about the session, time and the topics through daily routine and is generally displayed in the notice board.

There will be five regular sessions and one session for library work in the evening on each weekday. The duration of each session is 80 minutes. The major training methods to be followed include, inter alia:

- Lectures and Discussions
- Syndicate/Group Discussion/Workshop
- Role Play/Simulation/Brain Storming
- Study Tour/Field Trip/Attachment
- Seminar Paper Presentation
- Film Show/Videos
- Extension Lectures
- Case Studies
- Computer Application and Practices and
- Spoken English and developing writing skill through regular exercise and practice.

Medium of Instruction

English will be the medium of instruction in most of the sessions. Participants are encouraged and requested to speak in English during the sessions.

Course Requirements

For successful completion of the course, the participants are required to:

- stay in the allotted room of the dormitory at the BPATC campus;
- maintain punctuality and ensure participation in all activities of the course;

- attend at least 95% of the sessions in the course;
- follow the norms of discipline and behaviour in accordance with the existing practices and precedents;
- participate in the class room sessions and field visits;
- prepare Seminar and Syndicate paper, Workshop and Study Tour Reports; appear in the examination or perform such other tasks as may be assigned by the Course Administration and submit those in due time; and
- Secure a minimum of 50% marks in all assignments/examinations, Study Tour and Rector's evaluation.

Evaluation Methods

All participants will be graded on the basis of their performance. An individual reports for each participant will be prepared and will be sent to the concerned administrative ministries/divisions for preservation in their dossiers. All assessment will be based on a quantitative scale and will be graded in the following way:

<i>Percentage of marks</i>	<i>Grading</i>
90 and above	AA (Outstanding)
80-89	A+ (Very good)
70-79	A (Good)
60-69	B+ (Above average)
50-59	B (Average)

Total marks for evaluation for each participant is 700 with the following break-up:

Subject of Evaluation	Allotted marks
1. Public Administration	200
2. Development Economics	200
3. Skill Development Activity (CS, EL, Book Review etc.)	50
4. Seminar	100
5. Study Tour	50
6. Evaluation by the Course Administration	100
Class Attendance	30%
Table Manners and Dress	15%
PT and Games	25%
Overall Conduct and Discipline	30%
Total = 700	

There will be Written Examination, Syndicate, Case Study, Report Writing and Exercise in each module as indicated in the course brochure. Marks of all the examinations of these modules will be subsequently scaled down to 200 for Public Administration and 200 for Development Economics. Skill development activity like Computer Skills (CS) and English

Language (EL) programme will also constitute an essential ingredient of the course and performance will be assessed through practical exercises.

Seminar Paper

Seminar paper, which carries 100 marks is one of the major assignments of this course. Each participant will be assigned to write a seminar paper on a specific issue of "Poverty Reduction Strategy". Participants will be required to stay at a village (preferably their own village) for data collection and preparation of report on poverty status, social development or various income generating activities or NGO activities in poverty alleviation programmes.

Participants will have to present the paper in a session that will be chaired by an External Evaluator. An in-house faculty member will guide and assist the participants in preparation of the seminar paper who will go through the structure as well as contents of the report. It is anticipated that the participant will be in constant touch with the in-house faculty (internal resource person) for feedback and guidance. Course administration will provide guidelines on seminar paper preparation and presentation. Participants are advised to follow the format prescribed by course administration.

All participants are required to submit the seminar paper on a fixed date as determined by the Course Administration. The marks of the participant who fails to meet the deadline will be deducted by 10%. Both internal and external evaluators will assess the seminar separately on the basis of following criteria:

<u>Criteria of Evaluation</u>	<u>Allotted Marks</u>
Format of the Report	15
Language and Style of the Report	15
Ability to identify the problem, Internal	20
Consistency and Analytical Ability	
New insights/Ideas	20
Oral Presentation	20
Question-Answer	10

Total :	100

Field Visit

Field visit is an integral part of the training programme, which would provide the participants with an opportunity to see and observe the real life situation of an organization or a project.

This visit would help the participant to understand the issue, identify problems diagnoses modalities for solution and help to solve these problems as policy level officials.

Physical Exercise, Sports and Games

The Centre provides the participants with facilities for physical exercise, sports and games including Lawn Tennis, Volleyball and Badminton. Participants are strongly encouraged to take part in such activities. They will have to walk on the jogging track every morning and evening so that they can complete at least 100 km of walk during the course.

Residential Requirements

This is a compulsory live-in training course. As a part of the course requirements, all participants will have to stay full time at the dormitory during the training. No exemption is made in this regard. This is a fast-moving intensive course. Participants need to take every assignment very seriously at the very outset. Deadlines for different assignments are not relaxed by the Course Administration as a matter of policy.

Food Arrangements

Breakfast, lunch and supper are arranged at the dormitory. The cost of food is met from the course fee fixed by the Government. There will be three members Mess Committee from among the participants to select the menu and arrange the meals. The participants are to select the President of the Mess Committee (PMC) and two members from among themselves. Arrangements for meals are to be made in consultation with the fellow participants and the guidance of the Mess Committee. Course management will provide all logistic supports in these regards.

Library

The Centre has a rich Library with over 90 thousand books, journals and periodicals and about 350 training films from home and abroad. The participants are encouraged to use the library facilities beyond the class hours. There is a provision for issuing books from the library during this training period. The library remains open from 9 a.m. to 10 p.m. (Saturday through Thursday) without any break. It also remains open from 4 to 6 p.m. on Fridays.

Clinic

The Centre maintains a Clinic run by two qualified Medical Officers. The Clinic remains open from 9:00 a.m. to 8:00 p.m. every day except holidays. Participants get free medical advice and prescription from the clinic but are required to purchase prescribed medicine from outside.

Social Events

There is a tradition of organising social events during the course period, for providing opportunities of interaction among the participants with the faculty members, resource persons and other eminent persons. On these events, spouses of the participants and the faculty members as well as guests are invited to join.

Mosque

There is a beautiful mosque within the premises of the Centre, but no separate prayer room in the dormitory.

Club

The Centre has within its premises an Officer's Club vibrant with various recreational and cultural activities. Participants may get registered as Associate Members of the Club on payment of nominal fees and enjoy recreational facilities such as TV programmes of different channels through dish antenna, table tennis, carom and chess. The club remains open from 5 p.m. to 11 p.m. every day.

COURSE CONTENTS

Public Administration (PA)

Module-1 : Public Administration and Governance

Module Director : Dr. M. Matiur Rahman

Evaluation : Syndicate

Topic No.	Topic Title	Speaker	Training Method
PA: 01	New Public Management	Rizwan	Lecture & Discussion
PA: 02	Strategic Management-I	Enam	Lecture & Exercise
PA: 03	Strategic Management-II	Enam	Lecture & Exercise
PA: 04	Strategic Management-III	GS	Lecture & Exercise
PA: 05	Competency Framework-I	Shiraj	Lecture & Discussion
PA: 06	Competency Framework-II	Shiraj	Lecture & Discussion
PA: 07	Citizen's Charter : Treating Citizens as Customer-I	Nandita/GS	Lecture & Discussion
PA: 08	Citizen's Charter : Treating Citizens as Customer-II	Nandita/GS	Lecture & Discussion
PA: 09	Decentralization and People's Participation in Government	Matiur	Lecture & Discussion
PA: 10	Civil Service Reforms : International Perspectives	Rizwan	Lecture & Discussion
PA: 11	Civil Service Reforms : Bangladesh Perspectives	Matiur/Rizwan	Lecture & Discussion
PA: 12	Good Governance : Bangladesh Perspective	Matiur/GS	Lecture & Discussion

Module-2 : Development Partners and Policy Issues of National Concern

Module Director : Dr. M. Matiur Rahman

Evaluation : Syndicate/Term Paper

Topic No.	Topic Title	Speaker	Training Method
PA: 13	Policy Issues: Formulation, Analysis and Implementation-I	GS/Rizwan	Lecture & Discussion
PA: 14	Policy Issues: Formulation, Analysis and Implementation-II	GS/Rizwan	Lecture & Discussion
PA: 15	GO-NGO : Partnership in Development	Matiur/Panel	Lecture & Discussion/ Panel Discussion
PA: 16	Foreign Policy and Development : Bangladesh perspective	GS	Lecture & Discussion
PA: 17	Health and Education Policy	GS	Lecture & Discussion
PA: 18	Agriculture and Industrial Policy	GS	Lecture & Discussion

Module-3 : Leadership Development

Module Director : Md. Shirajul Islam

Evaluation : Role Play

Topic No.	Topic Title	Speaker	Training Method
PA: 19	Self Analysis	Shiraj	Lecture & Discussion
PA: 20	Team Building-I	GS	Lecture & Discussion
PA: 21	Team Building-II	GS	Lecture & Discussion
PA: 22	Transactional Analysis	FM/GS	Lecture & Discussion
PA: 23	Conflict Management	Shiraj	Lecture & Discussion
PA: 24	Managerial Leadership	Nandita/GS	Lecture & Discussion
PA: 25	Stress Management	FM/GS	Lecture & Discussion

Module-4 : Globalization and Bangladesh

Module Director : Dr. Mir Obaidur Rahman

Evaluation : Individual Assignment

Topic No.	Topic Title	Speaker	Training Method
PA: 26	Globalization: Concept and Implications for Bangladesh	Obaidur/GS	Lecture & Discussion
PA: 27	WTO and the Bangladesh Economy	GS	Business Game
PA: 28	WTO Rules and Dispute Settlement Mechanism-I	GS	Lecture & Discussion
PA: 29	WTO Rules and Dispute Settlement Mechanism-II	GS	Lecture & Discussion
PA: 30	Post FMA: A Challenge of Bangladesh-I	GS	Lecture & Discussion
PA: 31	Post FMA: A Challenge of Bangladesh-II	GS	Lecture & Discussion

Module-5 : Negotiation Technique

Module Director : Dr. Mir Obaidur Rahman

Evaluation : Simulation

Topic No.	Topic Title	Speaker	Training Method
PA: 32	International Negotiation: Concept, Issues & Strategies-I	GS	Lecture & Discussion
PA: 33	International Negotiation: Concept, Issues & Strategies-II	GS	Lecture & Discussion
PA: 34	Multilateral Negotiation(Dynamics of Multilateral Negotiation)	GS	Business Game
PA: 35	Negotiation and Culture	GS	Lecture & Discussion
PA: 36	Aid Negotiations: Some Experience	GS	Lecture & Discussion
PA: 37-42	Simulation (Exercise)	GS & Rizwan	Lecture & Discussion

Development Economics (DE)

Module-6 : Understanding Macroeconomic Indicators for Policy Analysis

Module Director : Dr. Mir Obaidur Rahman

Open Book Assignment

Topic No.	Topic Title	Speaker	Training Method
DE: 01	National Income Analysis with Particular Reference to Bangladesh-I	Obaidur	Lecture & Discussion
DE: 02	National Income Analysis with Particular Reference to Bangladesh-II	Obaidur	Lecture & Discussion
DE: 03	Macrovariables: Tools for Policy Analysis-I	Obaidur	Lecture & Discussion
DE: 04	Macrovariables: Tools for Policy Analysis-II	Obaidur	Lecture & Discussion
DE: 05	Transition Towards Market Economy	Obaidur	Lecture & Discussion
DE: 06	Understanding Monetary Policy: Variables, Instruments and Impacts-I	GS	Lecture & Discussion
DE: 07	Understanding Monetary Policy: Variables, Instruments and Impacts-II	GS	Lecture & Discussion
DE: 08	Institutional Capacity for Macroeconomic Management	Obaidur/GS	Lecture/Group Discussion
DE: 09	Development Issues in Changing World: New Lessons, Old Debates, Open Questions	Obaidur	Lecture/Group Discussion

Module-7 : International Economic Relations

Module Director: Dr. Mir Obaidur Rahman

Individual Assignment

Topic No.	Topic Title	Speaker	Training Method
DE: 10	Floating Exchange Rate Treats and Opportunities	Obaidur	Lecture & Discussion
DE: 11	IMF and the Developing Countries-I	Obaidur	Lecture & Discussion
DE: 12	IMF and the Developing Countries-II	Obaidur	Lecture & Discussion
DE: 14	Bangladesh Development Forum Meeting : Aid Negotiation Strategies and Procedures – Case of Bangladesh-I	Obaidur	Lecture & Discussion
DE: 14	Bangladesh Development Forum Meeting : Aid Negotiation Strategies and Procedures – Case of Bangladesh-II	Obaidur	Lecture & Discussion
DE:15	International Debt Situation	Obaidur	Lecture & Discussion

Module-8: Environment and Sustainable Development

Module Director: Syed Shamsul Alam

Evaluation: Exercise

Topic No.	Topic Title	Speaker	Training Method
DE: 16	Sustainable Development: Concepts and Issues	Prosanta	Lecture & Discussion
DE: 17	Wetland Degradation and loss of Biodiversity in Bangladesh	GS	Lecture & Discussion
DE: 18	Land Degradation Problems in Bangladesh	Prosanta	Lecture & Discussion
DE: 19	International Agreement and Water Resource Management of Bangladesh-I	GS	Lecture/Group Discussion
DE: 20	International Agreement and Water Resource Management of Bangladesh-II	GS	Lecture/Group Discussion
DE: 21	Disaster Management in Bangladesh	S. Alam	Lecture/Group Discussion
DE: 22	Environmental Pollution and its Management	Prosanta/Enamul	Lecture/Group Discussion

Module-9: Financial Management

Module Director : Dr. Mir Obaidur Rahman

Group Exercise

Topic No.	Topic Title	Speaker	Training Method
DE: 23	Understanding Budget : Impact on Economy, Economic Sectors and the General Public	GS	Lecture & Discussion
DE: 24	Budget Preparation and Administration	GS	Lecture & Discussion
DE: 25	Fundamentals of Share Trading	GS	Lecture & Discussion
DE: 26	Fiscal Policy and VAT	GS	Lecture & Discussion
DE: 27	Value for Money	GS	Lecture/Group Discussion

Module-10 : Project Management

Module Director : Kazi Hasan Imam

Group Exercise

Topic No.	Topic Title	Speaker	Training Method
DE: 28	Logical Framework: Concept and Issues	Hasan	Lecture & Discussion
DE: 29	EIA in Project Appraisal : Concepts & Issues	Hasan	Lecture & Discussion
DE: 30	EIA in Project Appraisal (Exercise)	Hasan	Lecture & Discussion
DE: 31	Tools and Techniques of Project Appraisal	GS	Lecture & Discussion
DE: 32	Tools and Techniques of Project Appraisal: Exercise	GS	Brief & Exercise
DE: 33-34	Problems of Project Implementation	Hasan	Lecture & Discussion

Module-11 : Poverty Alleviation : Bangladesh Perspective

Module Director : Dr. Mir Obaidur Rahman

Syndicate

Topic No.	Topic Title	Speaker	Training Method
DE: 35	Poverty: National, Regional & Global Perspective-I	GS	Lecture & Discussion
DE: 36	Poverty: National, Regional & Global Perspective-II	GS	Lecture & Discussion
DE: 37	Poverty Reduction Strategy Paper (PRSP) : Its Formulation and Implementation Philosophy-I	GS	Lecture & Discussion
DE: 38	Poverty Reduction Strategy Paper (PRSP) : Its Formulation and Implementation Philosophy-II	GS	Lecture & Discussion
DE: 39	Poverty & Agricultural Development : Bangladesh Perspective	GS	Lecture & Discussion
DE: 40	Micro-credit : A Critical Analysis on NGOs Success in Poverty Alleviation	GS	Lecture & Discussion
DE: 41	Critical Analysis on Famine & Poverty: Amartya Sen's Idea	GS	Lecture & Discussion
DE: 42	Access to Land and Poverty	Prosanta	Lecture & Discussion

Special Module

Module-12 : English Language

Module Director : Syed Mahboob Hassan

Evaluation : No

Topic No.	Topic Title	Speaker	Training Method
EL:1-26	Enriching Written, Listening, Reading and Speaking Skill in English Language Through Different Training Devices	Shafiul/Mahboob/Mofidul/Tapon/Siraj/Nandita/Amir/Baby	Lecture, Discussion & Exercise

Module-13 : Computer Skills

Module Director : A.K.M. Enamul Haque

Practical Test

Topic No.	Topic Title	Speaker	Training Method
CS: 01	Introduction to Computer	Zakir	Instruction and Practice
CS: 02	Management Considerations in Procurement of Computer Equipment	Enam	Instruction and Practice
CS: 03-09	MS Word	Byomkesh/ Monir	Instruction and Practice
CS: 10-11	Internet	Enam	Instruction and Practice

Topic No.	Topic Title	Speaker	Training Method
CS: 12-13	E-Mail	Enam	Instruction and Practice
CS:14-19	MS PowerPoint	Zakir/Monir	Instruction and Practice
CS: 20-22	MS Excel	Zakir/Byomkesh	Instruction and Practice
CS: 23	Information Systems	Enam	Lecture and Discussion

Module-14 : Gender and Development

Module Director : Shaikh Altaf Ali

Evaluation : Workshop

Topic No.	Topic Title	Speaker	Training Method
GD: 01	Women Advancement & Development : Concepts and Issues	Dr. Shirley Randell	Lecture & Discussion
GD: 02	Culture, Tradition and Gender	Fahmida	Lecture & Discussion
GD: 03	Gender disparity and Household Development: A Case Study in Bangladesh	Shaikh Altaf Ali/ Shafiq	Lecture & Discussion

Note : Two workshops & a study program on “Gender Mainstreaming Issues” would be held sponsored by the CBGM project.

Module-15 : Extension Lectures

Module Director : Sirajul Islam Khan

Topic No.	Topic Title	Speaker
EL: 1	E-Governance in Bangladesh Context: A few Practical Ramification	GS
EL: 2	Link Between Poverty Alleviation and Good Governance	GS
EL: 3	Human Rights: National and Global Perspectives	GS
EL: 4	Role of Private Sector in Bangladesh Economy	GS
EL: 5	Identification of Appropriate Policy for 21 st Century	GS
EL: 6	Bio Technology	GS
EL: 7	Genetically Modified Food (GM)	GS
EL: 8	Interface Between Politicians and Administration	GS
EL: 9	Transfer of Technology	GS
EL:10	Energy Sector Policy	GS
EL: 11	Herbal Medicine	GS
EL: 12	Women and Child Oppression Deterrent Act 2000	GS
EL: 13	Urban Governance	GS
EL: 14	Changes in Laws: Bangladesh Perspective	GS
EL: 15	Economic Sector Reforms	GS

Note : Discussion on Sectoral Policies by Hon'ble Ministers may be arranged.

CODE USED IN INDICATING THE NAME OF SPEAKERS AND OTHERS
(a) In-House Resource Persons

SL. No.	Name	Designation	Code
1.	Mr. Ahbab Ahmad	Rector	Rector
2.	Dr. Mir Obaidur Rahman	MDS	Obaidur
3.	Shaikh Altaf Ali	MDS	Altaf
4.	Dr. M. Matiur Rahman	MDS	Matiur
5.	Mr. Mohammad Shafiul Alam	MDS	Shafiul
6.	Syed Mahboob Hassan	MDS	Mahboob
7.	Mr. Md. Shirajul Islam	Director	Shiraj
8.	Syed Shamsul Alam	Director	Alam
9.	Mr. Jagobandhu Biswas	Director	Biswas
10.	Mr. Prosanta Kumar Roy	Director	Prosanta
11.	Mr. Fakir Kamal Uddin	Director	Kamal
12.	Mr. SM Mafidul Islam	Director	Mafidul
13.	Kazi Hasan Imam	Deputy Director	Hasan
14.	Mr. AKM Enamul Haque	Deputy Director	Enam
15.	Mr. Banik Gour Sundar	Deputy Director	Banik
16.	Mr. Santosh Kumar Sikdar	Deputy Director	Santosh
17.	Dr. Rizwan Khair	Deputy Director	Rizwan
18.	Mrs. Nandita Datta	Deputy Director	Nandita
19.	Mr. Shafiqul Haque	S.R.O	Shafiq
20.	Mr. Md. Zakir Hossain	Librarian (AVR)	Zakir
21.	Ms. Baby Rani Karmaker	Assistant Director	Baby
22.	Mr. Amir Hossain	Assistant Director	Amir
22.	Mr. Byomkesh Talukder	Evaluation Officer	Byomkesh
23.	Mr. Moniruzzaman	Assistant Director	Monir
24.	Mrs. Rokeya Fahmida	Evaluation Officer	Fahmida

(b) Other Codes

Course Adviser	CA
Member, Directing Staff	MDS
Course Director	CD
Course Coordinator	CC
Development Economics	DE
Public Administration	PA
Computer Skill	CS
English Language	EL
Faculty Member	FM
Guest Speaker	GS
Course Administration	CAD
Quantitative Management	QM
Regional Centre	RC
Gender and Development	GD

A List of the Nominated Officers

ক্রমিক নং	কর্মকর্তার নাম, পরিচিতি, ও নিজ জেলা	বর্তমান পদবী ও কর্মস্থল
১।	জনাব মোঃ মাসুদ ইলাহী (১১৩৫) ঝিনাইদহ।	পরিচালক যমুনা বহুমুখী সেতু প্রকল্প
২।	জনাব মোল্লা মনসুর আহমেদ (১৩৭৮) বরিশাল	সদস্য টারিফ কমিশন।
৩।	জনাব মোঃ আব্দুল মান্নান হওলাদার (১৩৯৪) বরিশাল।	সদস্য বিসিএসআইআর।
৪।	জনাব আশীষ কুমার পাল (১৭৪৫) টাংগাইল	সদস্য বিআইডব্লিউটিসি।
৫।	জনাব মোঃ আজিজুর রহমান (১৯২৩) কুমিল্লা	চেয়ারম্যান রেশম বোর্ড, রাজশাহী।
৬।	বেগম রাজিয়া বেগম (১১০০) কুমিল্লা	মহাপরিচালক রপ্তানী উন্নয়ন ব্যুরো।
৭।	জনাব মোঃ আলী মোস্তফা চৌধুরী (১৬৩৬) সিলেট।	পরিচালক বাংলাদেশ পর্যটন কর্পোরেশন।
৮।	জনাব সাফিজ উদ্দিন আহমেদ (১১৬৮) ব্রাহ্মণ বাড়িয়া	অতিরিক্ত কমিশনার ঢাকা বিভাগ, ঢাকা।
৯।	জনাব এম আব্দুজ্জাহের (৩৮৬৭) লক্ষ্মীপুর।	অতিরিক্ত মহাপরিচালক খাদ্য অধিদপ্তর
১০।	জনাব মোঃ আবুল হোসেন মিল্লা (২০৮২) মাদারীপুর	পরিচালক বাংলাদেশ পাটকল কর্পোরেশন।
১১।	জনাব মোঃ বদিউল আলম (১৪০৫) চাঁদপুর।	সদস্য জাতীয় গ্রহায়ন কর্তৃপক্ষ
১২।	জনাব মোঃ আলাউদ্দিন (১৩৫৯) ময়মনসিংহ	অতিরিক্ত কমিশনার বরিশাল বিভাগ।
১৩।	জনাব মোঃ শফিউল্লাহ (১৮৬৩) নংসিংদী।	সদস্য প্রশাসনিক আপীল ট্রাইব্যুনাল।
১৪।	জনাব আনোয়ার ফারুক (৩৮৭৬) কুমিল্লা।	মহাপরিচালক, বীজ উইং কৃষি মন্ত্রণালয়।
১৫।	জনাব মোঃ রফিকুল ইসলাম (২১৬৭) রাজশাহী।	বিশেষ ভারপ্রাপ্ত কর্মকর্তা (যুগ্ম-সচিব) সংস্থাপন মন্ত্রণালয়।
১৬।	জনাব এ কে এম মানজারুল হক (২১০১) সিরাজগঞ্জ।	বিশেষ ভারপ্রাপ্ত কর্মকর্তা (যুগ্ম-সচিব) সংস্থাপন মন্ত্রণালয়।
১৭।	জনাব মাহমুদউল হক ভূঁইয়া (৭০৮৮) ঢাকা।	অতিরিক্ত মহাপরিচালক বাংলাদেশ পানি উন্নয়ন বোর্ড।
১৮।	ডাঃ মোঃ ইমাম হোসেন (৭০৯৬) শরিয়তপুর।	পরিচালক, বিআরডিবি।
১৯।	জনাব খোরশেদ আলম (৭০৯০) মুন্সিগঞ্জ।	সদস্য বাংলাদেশ কৃষি উন্নয়ন কর্পোরেশন।
২০।	জনাব মোঃ শামসুল হুদা (৭১১৬), নেত্রকোনা।	প্রকল্প পরিচালক স্ট্রেন্ডেনিং অব দি হাইড্রোকার্বনইউনিট।
২১।	জনাব জামিল ওসমান (৭১৭৫) মুন্সিগঞ্জ।	সদস্য (অর্থ) বাংলাদেশ তার ও টেলিফোন বোর্ড।
২২।	জনাব এস এম এ মান্নান (৭১০৬) বগুড়া।	যুগ্ম-সচিব সমাজ কল্যাণ মন্ত্রণালয়।
২৩।	জনাব মোঃ মাহবুবুল আলম (৭১০৭) যশোর।	যুগ্ম-সচিব বাণিজ্য মন্ত্রণালয়।
২৪।	জনাব এ বি এম নুরুজ্জামান (৭২৩০) বরিশাল।	যুগ্ম-সচিব বাংলাদেশ জাতীয় সংসদ সচিবালয়।

ক্রমিক নং	কর্মকর্তার নাম, পরিচিতি, ও নিজ জেলা	বর্তমান পদবী ও কর্মস্থল
২৫।	জনাব মোঃ ফজলুল রহমান (৩৮৬৪) ফরিদপুর।	যুগ্ম-সচিব স্বাস্থ্য ও পরিবার কল্যাণ মন্ত্রণালয়।
২৬।	জনাব কে এ এম হারুন (৭১২৩) চট্টগ্রাম।	সদস্য রাজধানী উন্নয়ন কর্তৃপক্ষ।
২৭।	জনাব মোঃ আজিজ হাসান (১৯১৭) সাতক্ষীরা।	যুগ্ম-সচিব প্রতিরক্ষা মন্ত্রণালয়।
২৮।	জনাব মোঃ মোখলেসুর রহমান (১২০৬) রংপুর।	যুগ্ম-সচিব অর্থনৈতিক সম্পর্ক বিভাগ।
২৯।	জনাব মোঃ শাহাব উল্লাহ (২৩৭৩) নোয়াখালী।	যুগ্ম-সচিব বেসামরিক বিমান পরিবহন ও পর্যটন মন্ত্রণালয়।
৩০।	জনাব মোহাম্মদ আব্দুল কাইয়ুম (২২৩৫) ঢাকা।	নিবন্ধক যৌথ মূলধন কোম্পানী ও ফার্ম সমূহের পরিদপ্তর, ঢাকা।

IMPORTANT TELEPHONE NUMBERS

BPATC PABX : 7710010-16

Fax No. 7710029

Website: www.bpatc.org

<u>Sl.No.</u>	<u>Name</u>	<u>Designation</u>	<u>Telephone No.</u>	
			Office	Residence
1	Mr. Ahbab Ahmad	Rector	7711944 /4101	8821091
2.	Dr. Mir Obaidur Rahman	MDS(D & E) & Course Director	7710026 /4103	7710020 /4403
3	Fakir Kamal Uddin	Director (Q. M.) Course Coordinator-1	7710025 /4109	9663466 --
4.	Kazi Hasan Imam	Deputy Director Course Coordinator-2	/4139	/4439
5.	Mr. Debashish Nag	Director (Admn.)	7710023 /4107	7711623 /4407
5.	Mr. Nasim Uddin	Deputy Director (Service)	7711618 /4121	/4421
6.	Mr. Md. Hasanuzzaman	P.S. to Rector	7710021 /4141	7711633 /4441
7.	Course Office		7711614	/4230,
8.	Dormitory		/4251, 4253, 4254, 4256	
9.	Cafeteria		/4210	
10.	Library Counter		/4198	
11.	Reception		/4199	
12.	Manager, Sonali Bank		/4209	
13.	Clinic		/4223	