

ALLOCATION OF BUSINESS
AMONG
THE DIFFERENT MINISTRIES DIVISIONS
tRevis•a pp to august. 2001

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৪৪. প্রাণী মন্ত্রণালয়	

1. PRESIDENT'S OFFICE

1. Provide secretarial assistance to the President in discharge of his functions as the head of the Republic.
2. Administer and disburse President's discretionary funds.
3. Secretarial assistance in the preparation of President's speeches.
4. Administration including financial matters of the Division.
5. Public relation and press.
6. Welfare of staff of this Division.
7. Inquiries and statistics on any of the subject allotted to this Division.
8. Perform such other function as may be assigned by the President.
9. Fees in respect of any of the subject allotted to this Division except fees taken in courts.
10. All laws on subjects allotted to this Division.

B. Personal Division :

1. Household affairs of the President.
Arrangements for ceremonial functions such as presentation of credentials by foreign diplomats, State Banquets, receptions, Oath taking, presentation of gallantry and national awards.
2. Reception and entertainment of foreign dignitaries and other VIP'S.
3. Maintenance and furnishing of the office and official residence of the President.
4. Security and protection of the person of the President as per
5. Operation, Direction and Supervision of President's Guard

7. Tours of President home and abroad.
 8. State conveyance of the President.
 9. Maintenance and maintenance of the President's household.
 10. Preparation of the President's schedule.
 11. Welfare of the President's family.
 12. Administration including financial matters of this Division.
 13. Maintenance of other facilities of ex-President.
 14. Fees in respect of any of the subject allotted to this Division except fees taken in courts.
- If the President is not in the country, the functions may be assigned by the President.
- If the President is not in the country, the functions may be assigned by the President.

2. PRIME MINISTER'S OFFICE

1. Secretarial assistance to the Prime Minister.
- * Assist in the discharge of his responsibilities and when necessary.
3. Assistance to the Prime Minister in the discharge of his Parliamentary responsibilities.
4. Management of the office.
- Administration including financial matters of this office.
6. National Security Intelligence (NSI).
7. Coordination of the Intelligence Agencies.
8. Liaison with Anti-Corruption and sanction for prosecution under @ 1947 Act. 1958 (XL of 1958).
- NGO Affairs.
- 9A. Matters Relating to Board of Investment (BOI).
10. Bangladesh Export Processing Zones Authority.
- Administration and supervision of subordinate offices and organisations under this office.
12. Press and public relations.
13. Prime Minister's Security including Special Security Force.
14. Administration of Prime Minister's Discretionary Fund.
15. Messages and speeches of the Prime Minister.
16. Reception of Foreign Heads of Government and dignitaries.
17. Arrangement of Protocol and Ceremonials.
18. Liaison with the Prime Minister inside counter to Foreign tours to be organised by the Ministry of Foreign Affairs).
19. Liaison with International Organisations and matters relating to the agreements with other countries and world bodies relating to the subjects allotted to this office.
- 19A. Liaison with the tribal people, other than those of the tribal areas.
20. All subjects allotted to this office.
21. Liaison with the subjects allotted to this office.
22. Liaison with the subjects allotted to this office.
23. Liaison with the subjects allotted to this office.

¹ Amend Vide Cabinet Division Notification No.—CD-4/2/97-Rules/69. Dated 29th June, 2000

3. ARMED FORCES DIVISION

1. To prepare Defence Policy, Plan and Monitor Treaty Commitments.
2. To plan, coordinate and arrange mobilization of the Defence Services, Para-Military and Auxiliary forces on declaration of National Emergency/War.
3. To co-ordinate and control the activities of Defence Services when deployed in Aid of Civil Power.
4. To prepare procurement policy for the Defence Services.
5. To coordinate all joint services training, operation, and logistics.
6. To coordinate and control the activities, budget, legal aid, and other services of the Defence Services.
7. To coordinate all Inter Services sports/games, protocol and other functions.
8. To coordinate and control the activities, budget, legal aid, and other services of the Defence Services.
9. Foreign Military Delegation.
10. Industries concerned with war-like stores, Ordnance Factories, manufacture of arms, fire-arms, ammunitions and explosives.
11. Welfare of ex-service men.
12. Liaison with Academies, Staff Colleges and higher military institutions within and outside Bangladesh.
13. To maintain close liaison between the Civil Administration and the Defence Services in performing the above mentioned responsibilities.
14. All appointments to the posts of Colonel or equivalent and above in the Army, Navy and Air Force.

5. ELECTION COMMISSION SECRETARIAT

1. A •iud>» io ile Electo• Commi*sioi on lhc followi'g ma'cr
Preparation of electoral rolls for use in all national and local bodies
elections.
2. Delimitation of territorial constituencies for the purposes of election
to Parliament.
3. Conduct of referendum and elections (including bye-election) to the
Office of President, Parliament, Zila Parishads, Paurashavas,
Municipal Corporations, Union Parishads etc.
4. I..r »ul: iioi : ns publication of r•lling station* oF ^* *^"= cou""o'
in the official gazette for the purpose of taking poll in all elections.
5. Reservation and allocation of symbols to political parties/candidates.
6. Supervision of polling arrangements throughout {hc coulttry on lile
,va or zach elccdon and appoinrn•nt of pöll'ng personnel, nairsely:
ltct\in>iz\g Officcrs. Assistant Rctuming Officcrs. Presiding Officcrs.
Assisi.mt Presiding Officcrs and Rolling Officcn.
7. Printing and supply of ballot papers to all polling stations.
8. {r\ Itanant of election rfiat*r**ls including inâ,rcdi'nls For t""
»fi\<\\\F:ccl\ru of indelible ink and Their distrib>ztion amongst the polln\g
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10. Setting up of elaborate machinery throughout the country for
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bl"tic« \f Pro.sicdnT, Parliament, ReFeændutn and loatâ bœ?iCs.
11. Consolidation of all election results and their formal publications in
the official gazette.
12. Coi>.uiMiön of Trtbunai for the dispo**l "" "l^l"" W""o"" ""
pclr"lrrv\j1«c of such oth^r Functions '^ lhi* rcbard ' *8
p xcrilyJ hy .any other law.
13. T•nH\jî y of guhlcity Wlcy flertaining ! lhc Iccti^" "" ""
14. Colllcctio« :Hid compilation of *Section **!* for 'cscar"l). rfe"c""
15. Preparation and publication of comprehensive reports of all types of

16. Itcpul:li kin and control of ðficff of the filclcltin
Cununixsioii Secret:riiiii and its field csiabli.sluneiii.
17. Maintenance of records relating to petitions filed before the
Commission under various election laws, realise prescribed fees
thereon, and implement the decision of the Commission on the said
petition, issue attested copy of the Commission's decision.
18. In plci* nding like direction.s of the couns and The Election 4rihunal ill
t*1•\lhcTs involving due Election Commis.sion and its nFficCrS und staff.
19. A*iy Hitler in:itter lirai the Election Cnti\mission may need i\\
disels:H jing ils constiNtion.al obligation.
20. rte rclnriai *idininiitmT ion inclz din•m financiai +ninlerx.
21. z\ililiinsiral ion and control of subordinate offices and orgiinisatioil (if
:iiij l miller this Secretari:it.
22. Li•tix>n with International Organisations and matters relating To
i ••\j .s :H d Agreement.s with other countries and world bodies whaling
«> .s|h\ccis <illotted to this Secretariat.
23. All how.x o\\ sub>ccrs alloiied to this Secretari: i.
24. Inquiries and statistics on any of the subjects allotted to this
25. Fees in respect of any of the subjects allotted to this Secretariat except
fees taken in courts.

' } "fl 8if NLiTk Y OI• Chittagong Hill Tracts Affairs

1. Officers relating to the administration of the Ministry of Chittagong Hill Tracts Affairs.
2. Administrative authorities in Chittagong Hill Tracts areas on regulatory
3. Co-ordination of all related matters with concerned Ministries/Divisions.
4. Provisions of secretarial services to the Council Committee, Special Committee and Working Committee on Chittagong Hill Tracts areas.
5. Counselling, monitoring and where required, implementing all relevant decisions of the Government and the Committees.
6. Formulating plans and programmes, including development action plan in respect of Chittagong Hill Tracts areas.
7. Officers in charge relating to Chittagong Hill Tracts Region: (a) District Councils of Chittagong Hill Tracts areas.
8. Matters relating to Upazila Parishad, Pourashava, Union Parishad, Gram Parishad and all other local authorities of Chittagong Hill Tracts areas as per existing laws pertaining thereto.
9. Co-ordination with all concerned Government agencies to protect unique characteristics of environment and topography of Chittagong Hill Tracts areas.
10. Officers in charge for socio-economic development, education, cultural, tribal custom, manner, language, religion, rites, customs and habits of tribal and non tribal people of Chittagong Hill Tracts areas.
11. Matters relating to conduct and co-ordination of relief and rehabilitation and disaster management activities in Chittagong Hill Tracts areas.
12. Officers in charge and monitoring of NGO activities in Chittagong Hill Tracts areas.
13. Supervision and co-ordination of all development activities of Chittagong Hill Tracts Regional Council (a) and all other local authorities of Chittagong Hill Tracts areas and co-ordination of Inter-Ministerial/Divisional development activities.

Amended Vide Cabinet Division Notification No-CD-4/2/97-Rules/69, Dated 29th June, 2000

14. Officers in charge of Chittagong Hill Tracts Development Board.
15. Officers in charge to International Centre for Integrated Mountain Development (ICIMOD) relating to Chittagong Hill Tracts.
16. Officers in charge of the Civil Affairs Office, Chittagong.
17. Officers in charge with all international organisations relating to subjects.
18. Matters relating to enactment of all laws on subjects allotted to this Ministry.
19. Inquiries and statistics on subjects allotted to this Ministry."

১৬। পার্বত্য চট্টগ্রাম বিষয়ক মন্ত্রণালয়

- (১) পার্বত্য চট্টগ্রাম বিষয়ক মন্ত্রণালয়ের প্রশাসন সংক্রান্ত বিষয়াদি।
- (২) নিয়ন্ত্রিত বিষয়াদিতে চট্টগ্রাম পার্বত্য এলাকার স্থানীয় সরকারসমূহকে পরামর্শ দান।
- (৩) সকল প্রাসঙ্গিক বিষয়ে সংশ্লিষ্ট মন্ত্রণালয়/বিভাগসমূহের মধ্যে সমন্বয় সাধন।
- (৪) পার্বত্য চট্টগ্রাম এলাকার জন্য গঠিত কাউন্সিল কমিটি, বিশেষ কমিটি এবং ওয়ার্কিং কমিটিকে সাচিবিক সহায়তা প্রদান।
- (৫) সরকার এবং কমিটিসমূহকে পরামর্শ দান, মনিটরিং এবং প্রয়োজনীয় ক্ষেত্রে প্রাসঙ্গিক সিদ্ধান্তসমূহ বাস্তবায়ন।
- (৬) পরিকল্পনা ও উন্নয়ন কর্মসূচি প্রস্তুত করা, পার্বত্য চট্টগ্রাম এলাকার জন্যে উন্নয়ন কর্মপরিকল্পনা প্রস্তুতকরণ।
- (৭) পার্বত্য চট্টগ্রাম এলাকার আঞ্চলিক পরিষদ ও পার্বত্য জেলা পরিষদসমূহের সমুদয় কার্যাবলী সম্পাদন।
- (৮) পার্বত্য চট্টগ্রাম এলাকায় প্রচলিত আইন অনুসারে উপজেলা পরিষদ, পৌরসভা, ইউনিয়ন পরিষদ, গ্রাম পরিষদসহ সকল স্থানীয় সরকারসমূহের সমুদয় কার্যাবলী সম্পাদন।
- (৯) পার্বত্য চট্টগ্রাম এলাকার পরিবেশ ও ভূপ্রকৃতির বৈশিষ্ট্য অক্ষুণ্ণ রাখার জন্য সংশ্লিষ্ট সকল সরকারী কর্ম বিভাগের সঙ্গে সমন্বয় রক্ষা করা।
- (১০) পার্বত্য চট্টগ্রাম এলাকার উপজাতীয়/অ-উপজাতীয় জনগোষ্ঠীর আর্থ-সামাজিক উন্নয়ন, শিক্ষা, সংস্কৃতি, সামাজিক প্রথা, রীতিনীতি, ভাষা, ধর্ম, আচার-আচরণ ও স্বকীয়তা বজায় রাখার উদ্দেশ্যে কার্যক্রম গ্রহণ।
- (১১) পার্বত্য চট্টগ্রাম এলাকার ত্রাণ ও পুনর্বাসন এবং আপৎকালীন পরিস্থিতি মোকাবেলা সংক্রান্ত কার্যক্রম পরিচালনা ও সমন্বয় সাধন।
- (১২)
- (১৩) পার্বত্য এলাকার আঞ্চলিক পরিষদসহ সকল পর্যায়ের স্থানীয় সরকার পরিষদসমূহের দ্বাৰা উন্নয়নমূলক কর্মকাণ্ডের তদারকী ও সমন্বয়সহ আন্তঃমন্ত্রণালয়/বিভাগের উন্নয়ন কর্মকাণ্ডের সমন্বয় সাধন।

মন্ত্রিপরিষদ বিভাগের প্রজ্ঞাপন নং মপবি-৪-২-৯৭-বিধি/৬৮, তারিখ ২৯ জুন, ২০০০ দ্বারা সংশোধিত।

- (১৪) পার্বত্য চট্টগ্রাম উন্নয়ন বোর্ডের প্রশাসন।
- (১৫) পার্বত্য চট্টগ্রাম সংক্রান্ত ইন্টারন্যাশনাল সেন্টার ফর ইনটিগ্রেটেড মাউন্টেন ডেভেলপমেন্ট (আইসিআইএমওডি) সংক্রান্ত বিষয়াদি।
- (১৬) সিভিল এ্যাফেয়ার্স অফিস, চট্টগ্রাম সংক্রান্ত বিষয়াদি।
- (১৭) এ মন্ত্রণালয়ের কার্যাবলীর সঙ্গে সংশ্লিষ্ট সকল আন্তর্জাতিক সংগঠনের সঙ্গে সংশ্লিষ্টতা বজায় রাখা (লিয়ার্জো) এবং সকল বৈদেশিক বিষয়াদি।
- (১৮) মন্ত্রণালয়ের অধীনে ন্যস্ত বিষয়াবলীর সঙ্গে সংশ্লিষ্ট সকল আইন প্রণয়ন সংক্রান্ত কাজ।
- (১৯) এ মন্ত্রণালয়ে বরাদ্দকৃত কোন বিষয়ের তদন্ত এবং পরিসংখ্যান।

7. PRIMARY AND MASS EDUCATION DIVISION

1. Formulation of sectoral plan in primary and mass education sector.
2. Preparation, monitoring and evaluation of development projects (Primary and mass education).
3. Primary education.
4. Mass Literacy Programme including informal and non-formal education.
5. Educational research and training (Primary and mass education).
6. Implementation and monitoring of compulsory primary education programmes.
7. Motivation and publicity at national and local level about primary education for all and mass education programmes.
8. Educational policy and reforms (Primary and mass education).
9. Curriculum development (Primary and mass education).
10. Preparation, printing and distribution of text books (Primary education). Taking all other cases in the field of pre-primary and primary education.
11. Processing of educational projects/schemes of primary and mass education sector with PEC/NEC/ECNEC and implementation of the decisions of the Cabinet.
12. Coordination of activities of other Ministries, Government and non-Government agencies in the field of mass education and adult education.
13. Learned Bodies in the field of primary and mass education research, etc. and financial aid to these organisations.
14. (a) Aid from foreign and international bodies in the field of primary and mass education.
(b) International Organisations and other international programmes in the field of primary and mass education.
15. Determination of policies and guidelines about primary Scholarship examination.
16. Career development, training and research in related field.
17. Education and welfare of Bangladeshi students overseas education development in Bangladesh Missions abroad; financial assistance to educational institutions and Bangladeshi Students Associations abroad.

18. Charities and charitable institutions pertaining to subjects belonging to this Division.
19. Matters relating to the recommendations of Education Reforms Commission.
20. National Research Fellows.
21. Secretariat administration including financial matters.
22. Administration and control of subordinate offices and organisations under this Division.
23. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.
24. All laws on subjects allotted to this Division.
25. Inquiries and statistics on any of the subjects allotted to this Division.
26. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.

fi. M7NLSTRY OF AP•R1CUI.TURE

- 1.. AbrectilNr) research (md education.
- *. At:ri(ikintl extension.uid twining.
3. Soil survey.
- 1. 'b x:citiciiiiions uf ngriculliitnl implcwnls and nachincrtcs.
- fi, Ciiiiiiiiiiiiciliion with International firgonisul ions.
- I>. 1k vclix)iiuini of ctops. viz... cotton. totiacco, vegc:ible.s ;ind fniits.
wheat etc.
7. **Marketing of agricultural products.**
8. Aşri(kt\ftiriif crclit ani f.arcavi loan.
- 7/. Aşri(IIIHn>T :or i.stancc and rehubilicalion.
- II\, Aşri(ri>IN>rist as ociacioi and agricultumi co-opcnttive.s.
- II. I'lt>m iij; Ccl reparation, evaluation. prescrv,\ti>n and s>pply of
c&lx. for\ilizcts and inscctiride.s.
- IZ. AşriMlii<l ii ptfts, viz. procurenent, inslallalioi , ianngciwnt .\ucl
H>\imci <i&ic< nF ttibe-wcll.s and tower-u>mps.
- I.4. .I*r<xlct&ic<*Ty ,tnd preservation off.seeds.
- IJ. .ñ\rvvy lor irrig\tional purpose.
15. **Import, management and maintenance of agricultural implements and machineries.**
16. **Preservation of corps.**
17. coal:iri:4 .idfninistmlinn including financial utters.
18. **Administration and control of subordinate offices and organisations under this Ministry.**
19. Ailiuiiiistr;itioii of B.C.S (Agriculture}.
- 7II. I.i>iis<*H willi lictmaio*>al Orgcnisations and nv ttcrs rclating k*
lrc>lics :>nd agwerr>cnts wiit o\her countris and wrld bodies relating
hi>Wijcs.lo(cdtohisMiwis;y.
21. <III liw on sol>ccss allowed to this Ministry.
- ** I>>miri>s :Hd sta\iscics on any of the s ibjecis alloltcl io this Mini.siry.
23. **Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.**

V. ñINI gy cr , " fONhN •I OURGM

1. **Civil Aviation**—all matters relating to air space control, flight safety, aeronautical inspection, icencing nf aircraft and air crew, administration of airports and ae m etc,
2. Airways and air services.
- ***** " " 'o'a'ing to this M ini.siry.
4. **Legislation relating to civil aviation and tourism.**
5. **Air priority.**
6. **Registration of travel agencies.**
7. **Classification of hotels.**
8. **Secretariat administration including financial matters.**
- 4/ **Administration and control of subordinate offices and organisations under this Ministry.**
- 1(1. **Liaison with International** Org <\nisationa and matters relating to
"A.***"***"Q •'gree4 /nt\$ with OthCr countrie. "A* " r!"* br>dies r•latinj;
to subject allotted to this Min
1. **All laws on subjects allotted to this Ministry.**
1. **Inquiries and statistics on any of the subjects allotted to this Ministry.**
1. in respect of any of the u6j•ccs alloxiect io this Mii>l.5t/ cxcept
fees taken in courts.

*?!. In«ni•iiiuna| tmde organisation including UNC*TAD and GATT.

23. I'<H<)*;m kcunoittic Community.
24. n.)lily control. stand3rdizatiO8 and marking of the agricultur:il products/ animals products for the purpose of export.
25. ^/*'• '»j*''''''''•uF Com'••rcial Wings in Bangladesh Mi. ions abroad :i"(l :il)x+inl»<nI oF officers «nd staFF thereof.
26. A<lminixl«nion of D.C.S. {Tmde). "
27. .barrel.iri.ii administration including financial nralers.
28. A<hnli\i.xlrillion and control of subordinate offices .ind nrgBnisatinns m <for Il\is Ministry.
29. I:ii. *n wiith inrem<itional Organisation.s and matters relating In In: live and agreements with other countries and wrld bodies relating io.*jvcIs iillotted to this Ministry.
30. A11 l•iws tin subjects allotted to this Ministry.
31. Inc;liiriIs *Ind .statistics on any of che subjects allotted to this Ministry.
32. laces in respect of any of the subjects allotted to this Ministry ezcepi ldcS taken in courts.

1.1. MINISTRY OF COMMUNICATION

A. Roads and Railways Division :

1. Formulation of policies regarding roads, road transport and Bangladesh Railway.
2. To look upon, improve, construct and maintenance of national highway, district highways, district roads and other important roads including arterial culverts, etc.
3. Matters relating to (a) Roads and Highway Department, (b) BRTC, (c) District Roads, (d) Bangladesh Railway Authority, (e) Office of the Government Inspector of Bangladesh Railway and (g) Bangladesh Road Transport Corporation.
4. Transport co-ordination.
5. Monitor Survey in the field of road transport, compulsory insurance of motor vehicles and mechanically propelled vehicles.
6. Promotion of transport cooperation and institutions for development of road transport.
7. Administration including financial matters.
8. Administration of B.C.S. (Roads and Highway), B.C.S. (Railway), B.C.S. (Leasing) and B.C.S. (Railway Transportation and Communication) cadres.
9. Organisation and reconstitution of BRA.
10. Matters relating to development and investment programmes and investment in Bangladesh Railway.
11. Organisation and enforcement of safety standards.
12. All laws and rules thereunder on subjects allotted to this Division.
13. Utilisation on subjects allotted to this Division.
14. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.
15. Liaison with international organisations and representatives of other countries and world bodies relating to subjects allotted to this Division.

B. Jamuna Bridge Division :

1. All matters relating to planning (including feasibility study) implementation, monitoring and evaluation of Jamuna Multipurpose Highway Project.
2. To look upon, secure required funds both from national and international sources for the implementation of such plan.
3. To take necessary steps to enter into agreements with various agencies for raising funds for the implementation of the project.
4. Enter into contracts/agreements with contractors and consultants as approved by the Government for the execution of different components of the project.
5. To look upon the implementation of the Multipurpose Bridge and allow other agencies like Bangladesh Railway, Petrobangla, PDB, etc. to operate and maintain their facilities located within the project area and enter into contracts with concerned agencies to look upon private concerns for these purposes.
6. To collect tolls for various classes of vehicles passing through the Bridge.
7. To look upon the security and control development of the designated controlled zones at the east and west terminal ends of the Jamuna Bridge.
8. To look upon the appointment of officers and other officials to enforce the law, collect tolls and carry out such duties as the authority may deem necessary to discharge its functions.
9. Appointment, promotion and administration of officials and staff in the Jamuna Bridge Division.
10. Liaison with international organisations and officials relating to the project and other concerns arising out of the project in connection with the project.
11. All laws and rules relating to subjects allotted to this Division.
12. Liaison with any of the subjects allotted to this Division.

12. MINISTRY OF CULTURAL AFFAIRS

1. Preservation, research and development of national culture heritage and fine arts of Bangladesh.
2. Archaeology, architecture and **sculpture**.
3. Promotion and development of Public Libraries/Watiogai Library.
4. To facilitate introduction of Bengali language in all fields of life.
5. Maintenance and repairs of ancient and historical monuments including those declared to be of national importance.
6. Qbsewance ul" Shaliecd Dcy on the 21st February;
- 6A. 21st February Award (Lkushe Padak).]
7. Grands-in-aid to cultural organisations.
8. International Organisations and other international programmes in the fields of culture and heritage.
9. Encouragement in the growth and development of fine arts and national culture and heritage.
10. *Pride of performance*: merii awards in fine arts, culture, heritage, etc.
11. Organisation and participation in national and international cultural meets.
12. Development of publications in the fields of literature, culture and heritage.
13. National bodies relating to culture and heritage and *fants-in-ui ô* to them.
14. Cultural agreements with foreign countries.
15. Exchange of cultural teams with foreign countries.
16. Folk literature, folk culture, folk music.
17. Pensions of literatures, artists, etc.

18. **Secretariat administration including** financial matters.
19. Administration and control of **Subordinate** officers and organisations under this Ministry.
20. **Libison** With International Organisations and matters relating to Treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
21. All laws and subjects allotted to this Ministry.
22. Statistics on any of the subjects allotted to this Ministry.
23. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

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13. MINISTRY OF DEFENCE

1. **Defence** of Bangladesh.
2. Offence Services of Bangladesh and Armed Forces attached to or operating with any of the Armed Forces of Bangladesh excluding planning, co-ordination and arrangement of mobilization of the defence services on declaration of national emergency/war and co-ordination and control of the activities of the defence services when deployed in aid of civil administration.
3. Army, Naval and Air **Force** Works.
4. Production of cypher documents.
5. International Red Cross and **Geneva** Conventions in so far as these affect belligerents.
6. Gallantry awards and decorations in respect of forces under its control.
7. Military lands and Cantonments.
8. Meteorological observations.
9. Pardons, deprives and respites, etc., of all personnel **below** *°
10. National Services and Bangladesh National Cadet Corps (BNCC).
11. Matters relating to Cadet Colleges.
12. Matters relating to Space Research and Remote Sensing Organisation (**SPARSO**).
13. Civil Services paid from Defence Estimates.
14. **Hydrographic surveys and preparation of navigational charts (excluding Hydrographic surveys in the inland water of Bangladesh and preparation of charts for inland navigation).**
15. Survey of Bangladesh.
16. Matters relating to Muktiyoddha Cell:
 - (a) Rehabilitation of **freedom** fighters through implementation of scheme at **Upazila level on co-operative** basis;
 - (b) Training of freedom fighters in different trade and at appropriate levels commensurate with the national requirements;

- (c) Providing freedom fighters with jobs in various Government, public and semi-autonomous bodies and abroad -
- (d) Development and establishment, through planning; and research of various trades and rush based industries for integration within the national requirements with a view to rehabilitating the **freedom** fighters;
- (e) Preparation of gazetted list of genuine freedom fighters in consultation with the Bangladesh Muktiyoddha Sangshad;
- (f) To enquire into and resolve other miscellaneous problems of freedom fighters.
17. Deal with matters related to Muktiyoddha Kalyan Trust in co-operation with **various** Ministries.
18. **Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.**
19. All laws on subjects allotted to this Ministry.
20. inquiries and statistics on any **other** the subjects allotted to this Ministry.
21. **Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.**
22. **Budget legal and statutory matters of the Armed Forces.**

স্বাক্ষর
মন্ত্রণালয় সচিব-প্রশাসন প্রতিপালক
বাংলা, ঢাকা

q- 14. MINISTRY OF DISASTER MANAGEMENT AND RELIEF

1. Formulation and implementation of policies relating to planning, co-ordination, monitoring and evaluation of all relief programmes.
2. Formulation of policies and preparation of national disaster, preparedness plan and co-ordination of all aspects of disaster management.
3. Formulation of disaster management guidelines.
4. Co-ordination of all disaster related activities by different agencies of Government at pre-disaster, disaster and post disaster period.
5. Helping line Ministries and agencies to develop their own action plan on disaster management.
6. Emergency rehabilitation of temporary nature through distribution of relief materials.
7. Administration of relief work and sanction of funds for—
 - (a) Distribution of relief materials
 - (b) Distribution of grants and loans for house building and other relief purposes.
 - (c) Execution of relief work.
8. Formulation and implementation of policies relating to planning, co-ordination, monitoring and evaluation of Food Assisted Programme like Food for Work and its project components.
9. Planning, co-ordination and evaluation of food related poverty alleviation measures with emphasis on Vulnerable Group Development, Institutional Feeding Programme and Road Maintenance programme, etc.
10. (a) Matters connected with distribution of relief supplies coming under relief agreements with foreign countries.
- (b) Administration of aids, loans, grants and technical assistance from abroad in connection with relief measures.
11. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
12. All other matters relating to relief measures.
13. All laws on subjects allotted to this Ministry.
14. Inquiries and statistics on any of the subjects allotted to this Ministry.
15. Fees in respect of non-judicial subjects allotted to this Ministry except fees taken in courts.

15. MINISTRY OF EDUCATION

1. Formulation of sectoral plan on Secondary, Higher Secondary and University education sector.
2. Preparation, monitoring and evaluation of educational projects of Secondary, Higher Secondary and University education sector.
3. University education including University Grants Commission.
4. Technical education.
5. Secondary and Higher Secondary (school age) education.
6. Madrasah education.
7. Distance education including educational media and technology.
8. Educational research and statistics.
9. Bangladesh National Commission for UNESCO.
10. National students council.
11. Educational Policy and reforms (Secondary, Higher Secondary and University Education).
12. Curriculum development (Secondary, Higher Secondary and University Education).
13. Preparation, printing and distribution of text books (above primary education level).
14. Introduction of population education in schools.
15. Processing of educational projects/schemes in Secondary, Higher Secondary and University sector with PEC/FEC/ECNEC and implementation of the decisions of the Cabinet.
16. Policy directives of holding the public examination above primary education level conducted by the Boards under Ministry of Education.
17. Learned bodies in the field of education, research, etc. above primary education level and financial aid to these organisations.
18. (a) Aid from foreign and international bodies in the field of education above primary education level.
- (b) International Organisation and other international problems in the field of education and science above primary education level.
19. Prizes of performance, merit awards in the field of arts, science and education.

20. Education and welfare of Bangladesh students overseas, education development in Bangladesh Missions abroad, financial assistance to educational institutions and Danggadshi SNdents Associations abroad.
21. External examination, equivalence of degrees, diplomas, certificates and exchanges of degrees, diplomas and certificates with foreign countries.
22. Recognition of professional and technical qualification for the purpose of recruitment to posts under the Government of Bangladesh.
23. Educational exchange programmes, exchange of teachers, professors, educationists, scientists, technologists, etc.
24. Overseas studies and scholarship, forci n teachezs and sMdea{s in Bangladesh.
25. Rehabilitation and other problems relating to displaced teachers and students.
26. Recruitment of teachers for appointment in foreign countries.
27. Admission of fo ei;n students in National institutions.
28. Publication of scientific and professional books.
29. Charities and charitable instiNtion pertaining to subjects belonging to this DIvisiofi.
30. Matters relating to the recommendations of Education. Reforms Commission above primary education level.
31. National Research Fellows.
32. Bangladesh Scou/s and Girl Guides.
33. First **appointment and** administration of the officers of B. C. S. (General Education).
34. First appointment and administration of the officers of B. C. S. (Technical Education).
35. Secretarial administration including financial matters.
36. Administration and control of subordinate offices and organisations under this Division.
37. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.
38. All laws on subjects allotted to this Division.
39. Inquiries and statistics on and of the subjects allotted to this Division.
40. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.

16. MINISTRY OF ENERGY AND MINERAL RESOURCES

A. Energy Division :

1. All Policies and matters relating to electricity.
2. General policies relating to generation transmission and distribution of electricity including; Thermal power. Hydro and Mini Hydro-electricity etc.
3. Formulation and Administration of National Power Policy.
4. Regulation of electricity supply and demand for electrical energy.
- 4a. Regulation of electrical energy as fed into the electricity grid from Nuclear Power Plant.
5. Acquisition and revocation of licenses for electrical undertakings.
6. Administration of Electricity act, rules made thereunder and allied matters.
7. Administration and control of Bangladesh Power Development Board. Rural Electrification Board, Utility Commission, the Chief Electrical Inspector & Adviser.
8. Any other matter relating to:—
 - (a) Bangladesh Power Development Board.
 - (b) Rural Electrification Board.
 - (c) Electricity Monitoring Unit.
 - (d) Office of the Chief Electrical Inspector & Adviser.
9. All laws on subject allotted to this Division.
10. Preparation of Budget, all administrative matters & control of financial matters of the Ministry and its departments.
11. Inquiries and statistics on any of the subjects allotted to this Division.
12. Fees in respect of the subjects allotted to this Division except fees taken in courts.
13. Liaison with international organisations and matters relating to treaties and agreements etc.

3. PETROLEUM AND MINERAL RESOURCES DIVISION

1. All policies and matters relating to Petroleum, Natural Gas and All other Mineral Resources.
2. Policy relating to mineral resources other than Petroleum and Petroleum products.

Fixation of terms and conditions of all deputationists.

Deputation of all officers under administrative control of this Ministry.

Appointment of all officers in the Secretariat at MNS 1 to 9 and their interministerial transfer.

1. Appointment and Transfer of Private Secretary and Assistant Private Secretary to Members of the Cabinet, other Ministers and Advisors.

i. All matters relating to Attached & Subordinate Offices and Advisory Bodies of this Ministry, viz : (1) PATC. (2) BCS (Admn.) Academy, (3) Deptt. of Printing & Stationery. (4) Government Employees Welfare Directorate, (5) Directorate of Government Transport, (6) Office of the General Editor, District Gazetteer, (7) Divisional Commissioner's Office and (8) Deputy Commissioner's Office.

7. Policy regarding Discipline, Procedure & Enquiry, Appeal & Review and all references thereto.

8. Policy regarding ACR, its countersignature, preservation, representation on adverse comments, its use and all reference thereto.

1. Policy regarding conduct of the public servants and all references thereto.

2. Policy regarding use & sale of stationery items and supply to Ministries, Divisions and Attached & Subordinate Offices.

3. Policy on determination of office-hours and declaration of public holidays.

4. All matters relating to the Welfare of Government Employees; Administration & Management of Welfare services such as Community Centres, Staff-bus facility.

5. All matters relating to Administration and Management of Government and Autonomous Bodies, Beneficial & Group Insurance Funds and Welfare Grant.

6. Policy regarding the official and residential privileges entitlement and matters related thereto regarding Government, Union and Semi-Autonomous Bodies and Corporations.

37. Policy regarding liveries and matters relating thereto.

38. Policy regarding use, repair and disposal of Government Transport.

39. Sanction of pension and other retirement benefits to the officers and staff under the administrative control of this Ministry.

40. Formulation of Departmental Examination Rules.

41. Preparation and maintenance of I-history of Services. Civil List and List of up-to-date posting of Officers (AD List).

42. Policy on composition and functions of Departmental Promotion Committees and Selection Boards.

43. Career development of Government servants and matters related thereto.

44. 11 markers relating to representation of Government servants.

45. All matters relating to Service Associations.

46. Reimbursement of legal expenses incurred by Government servants.

47. Compilation of data/statistics relating to Civil employees for use by the Government for manpower planning.

48. Maintenance of Secretariat Record Room and Library.

49. Use of Bengali language in official work.

50. Duties of Ministry of Finance and its control.

51. Policy on Training of Government servants in Bangladesh and abroad.

52. Liaison with international organizations and attaches in the Treaties and Agreements with other countries and Visiting Delegates relating to subjects referred to in the 'Notes'.

13. Collection of all information and data regarding subjects allotted to this Ministry.

14. All laws on subjects allotted to this Ministry.

15. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

(a) Bangladesh Public Service Commission Secretariat :

1. To assist the Bangladesh Public Service Commission in discharging its functions under the Constitution and other laws.

2. Information and control of officers and staff of the Bangladesh Public Service Commission Secretariat and its Zonal establishments.

3. All laws on subjects allotted to this Secretariat.

4. Inquiries and statistics on any of the subjects allotted to this Secretariat.

5. Fees in respect of any of the subjects allotted to this Secretariat except fees taken in Courts.

19. MINISTRY on Fisheries and Aquaculture DEVELOPMENT

1. Preparation of policies and coordination of national policy in respect of fisheries.

2. Prevention and control of fish diseases.

3. Utilisation of fish and fish wastes and development of fisheries resources and fishery.

4. Control, management and development of Government Fisheries which are under the development scheme of this Ministry and such other fisheries which will be included in future in the development scheme of the Ministry.

5. Fish farm Management and conservation of fish and other population of aquatic organisms of economic importance.

6. Refrigeration and cold storage facilities for fish.

7. Improvement and augmentation of aquaculture - snail cultivation of pink perch.

8. All matters relating to Marine Fisheries including permission for acquisition, licensing and monitoring of operation of fishing vessels including, Factory Ship.

9. Fishing and fisheries beyond territorial waters (including deep-sea fishery), fish harbour, fish quality-testing, laboratories and other ancillary organisations.

10. Zoological research, zoological gardens and zoological surveys.

11. Veterinary education (other than Agricultural University) and development of Animal Resources.

12. Improvement of cattle wealth.

13. Coordination and determination of standards in institutions of higher veterinary education (other than Agricultural University).

14. Prevention and control of animal and poultry diseases.

15. Poultry - management of poultry farm, grading and quality.

16. Dairies - management of cattle and milk.

17. Animal nutrition.
18. Duckery—Management of Duckery Farm, grading and quality control.
19. Artificial insemination.
20. Professions : veterinary Circle.
21. Prevention of cruelty to animals.
22. Livestock census and cattle Insurance.
23. Planning of preparation of schemes and coordination in respect of fisheries and livestock.
24. Research and training in fishery and livestock.
25. Mechanised rearing and livestock operations.
26. Participation in relevant international conference, associations, other bodies a Joint implementation of decisions and decisions.
27. Administration of B.C.S. (rural feres).
28. Administration of U.C.S. (Livestock).
29. Feasibility study on establishment of Fisheries and Livestock Farms before allocation of khas lands by Ministry of Land.
30. Utilisation of coastal land for Drakish water shrimp culture.
31. Secretariat administration including financial matters.
32. Administration and control of subordinate offices and organisation under this Ministry.
33. Liaison with International Organisations and national relating world bodies relating to subjects allotted to this Ministry.
34. All laws relating to subjects allotted to this Ministry.
35. Inquiries and statistics on any of the subjects allotted to this Ministry.
36. Cases in respect of any of the subjects allotted to this Ministry except cases taken in courts.

Ministry of Finance

[a. Finance Division :

1. Formulation of fiscal and non-fiscal policies in connection with other Divisions, if necessary.
2. Review of fiscal and monetary policies.
3. Analysis of financial research and financial policy, collection of data relating to the implementation of budgetary measures like the Economic Survey, Economic Analysis of the Budget and Investment and Financial Activities of Finance, statistical analysis and autonomous bodies under the Ministry of Finance.
4. Finance of the Bangladesh Government and matters relating to audit and accounts.
5. Budget and ways and means; appropriations and re-appropriations.
- (i) Scrutiny and approval of the budget of autonomous bodies/corporations in the following manner, namely :
 - (i) the budget of autonomous bodies/corporations which show no loss on invested capital shall be approved by the Administration Ministry and sent to the Finance Division for the purpose of implementation,
 - (ii) the budget of autonomous bodies/corporations which show a deficit shall be scrutinised and **approved by** Finance Division in consultation with the Administrative Ministry.
 - (iii) the budget of autonomous bodies/corporations in which loans/grants are included shall be sent to the Finance Division for its concurrence.
7. (a) Scales of pay/fixation of pay/special pay/technical pay/additional pay, etc. and framing rules regarding the same.
 - (b) Leave rules and orders thereunder.
 - (c) Rules regarding pension/gratuity, provident fund benefit and orders thereunder.
 - (d) The rules and sanctions of all allowances and fringe benefits.
 - (e) GP Fund Rules.
8. Expenditure control.

7. Inlcr-country/Inlcr €iovcmmct fina» ial scilcinci l.
10. Man«y **supply, currency**, coinagC and legal tender.
11. Import and exporl ofguld and silvcr.
12. Ngotiahlc inlrun cnis of ill kinds, n|»zt and security printing press.
13. Foreil l cxcl a»sc bulgtint, for calls rC»ourccs.
14. Foreign cxchangc rcgtilation.
13. Exchange raw policy.
- 1C. Matter related to IM F.
17. Uorro• °s and floatatio of market loans.
- 1S. x,Inzin*Itiun ol linacil mil zI'•|»ccl ut":\ll dcvclobtz+cnl schcM4c .
19. Accuunlv procedurcs and mlcs, trcasuric.s, sub-trcasurics.
20. **Public Accounts Committee.**
21. **Scrutiny of creation of new posts and examination of schemes of new cxpciiliturc.**
22. Rcinuncmt ion of C'oirplrollcr aud Auditor-General.
23. Adminisimtion of public dcbt including loans and aids.
24. Prov idcnt Fund.
25. Matters relating to borrowing by pub l i« bodies such as Ccrpomtionr, Municipalitics, cix.
- 2C. InStitutional **finan*cc her rlc cInpnlcnt** of industry, trade, **agriculture and housing.**
27. **Administration and interpretation of the Bangladesh Banks (Nationalisation) Order, 1'972 Act (P. O. No. 26 of 1972), the Bangladesh lBank Order, 1972 Act (P.O. No. 1.27 of 1972) and c rdcrs rc laNn to special i cd banks and other waiters relating o banks ai\d financial instlikiliuns.**
- 2li. Dank ini; inc hiding Coopmt ivc Oanking.
29. Remulation of share market and fulure iniirkets.
- 31). Ciipiial issue.
31. Credit rate policy.
32. Interest rate policy.
33. . Rcvicw of investmcnt |»olitics and programmcs.

34. li|aplcnactnation of national t\\\\ifcd gmdcs and scales ol" pay «and dealing wills m. hers ccmacclcd thcrwith.
15. Prov ision of secretariat service to the Cabinet Comniittee on implementation of Pay and Sen'i cs reports and dcal'•s »•tlz any other matters con|cctc] therewith.
- 3.6. Prov ision of s« celari k ass ilance to h c working group on Pay and Scrviacs.
37. Inspcct ion of Government offices and autonomous bodies/corporalions
 - (i) to cxan inc iE **financial disciplinc and** propriety, etc. arc observed by ihcm.
 - (ii) to examine whether Government funds are properly **utilized** and appropriate **measures taken to** ayoid wastage of" Guvcn mcnt propcrties/resources; and
 - (iii) to fix responsibility for irrcgu larii ies, carelessness, etc. resulting in the loss of Government properties/resources.
- 3S. Suggestion of measures for irnprovcment in the organism ional sc-t-up and financiil procedurcs for heifer enforcement of lin:inc lal discipline and accountability and for attaining better economy.
39. Examination of reasons for loss or low profit in the mat ionalixed sectors and s\ ggcst ions fcr **rcmcidies. thereof.**
40. Admin i.stratit>n of B.C.S. (Audit and Accounts).
41. Secretariat adininistmion including financial matters.
42. Administration and control of subordinate offices and **oryanisat ions undcr Ihis Division.**
43. Liaison with Internal ional Organiser ions and matters relating to treaties and agreements with other countries and world belies relating to subjects allowed to this Division.
44. All laws nn subjects allowed lo il\is Division.
45. Inq iirics nnd statistics on any of Il\c subjects alloucd to this Division.
- 4L. Fccs i \ respect ot any of Ihc subjects al|uiic] to ihis Division **except fees taken in courts.]**

Note :— 1. Amended vide Cabinet Division Notification No. CD-4/1/94 Rules/22(100), Dated, 25th March, 1998.

B. Economic Relation Division :

1. Assessment, mobilisation, negotiation and allocation of all multilateral and bilateral economic aid for implementation of development projects under Annual Development Plan and Five Year Plan.
2. Examination and scrutiny of proposals for foreign aid (Loans, Grants, etc.) received from Ministries/Divisions for allocation and identification of sources thereof.
3. Mobilisation, negotiation and allocation of external assistance relating to food and commodity assistance from bilateral and multilateral sources.
4. Coordination and processing for approval of all development assistance programmes including assessment of requirements of negotiation with bilateral donors and multilateral agencies.
5. **Policies and coordination of matters relating to employment of Bangladeshis nationals as experts and consultants in aided projects.**
6. Policies and procedures for appointment of expert consultants and technical assistance experts.
7. Guidelines and procedures for tendering involving funds provided under external aid.
8. Coordination, review and monitoring of the utilization of foreign aid.
9. Foreign debt management including debt profiling and budgeting, debt servicing and maintenance of accounts thereof.
10. Matters relating to Annual meeting of Bangladesh Aid Group including preparations therefor and follow up action.
11. foreign exchange budgeting (other than cash foreign exchange budgeting) in respect of development imports including bridge financing for project/ commodity aid.
12. External economic relations with international development agencies like
 - (a) World Bank IDA and IFC.
 - (b) Asian Development Bank (ADB).
 - (c) United Nations Development Programme (UNDP).

- (d) Other Development Agencies like UNICEF, UNCDF, ESCAP, ECOSOC, WHO, FAO, IFAD, ILO, UNEP, IDB, UNV.
 - (c) Islamic Development Bank (IDB).
 - (f) Commonwealth matters in respect of
 - (i) Finance Ministers' Conference.
 - (ii) Commonwealth Fund for Technical Cooperation (CFTC).
 - (g) Organisation for International Development.
 - (h) Colombo Plan.
13. External aid policy matters relating to Non-Governmental organisations (NGOs) including foreign voluntary agencies.
 14. International technical cooperation: Joint Commission/Joint Economic Committee, Joint Economic Committee, Economic and Technical Co-operation Agreement, etc., dealing predominantly with economic and financial issues.
 15. Liaison with Resident Missions of Multilateral Agencies and bilateral donor countries.
 16. Administration of Economic Union of Bangladesh. Missions: abroad, and appointment of officers and staff thereof.
 17. External Economic policy : Matters relating to economic and technical cooperation between developing countries and between developed and developing countries, specially issues of development finance, transfer of resources, external debt Technology transfer.
 18. Preparation of briefs and materials on financial and economic questions relating to Bangladesh's participation in the UN and allied organisations, Commonwealth Conference, Nonaligned Conference. Organisation of Islamic Conference, South Asian Association for Regional Cooperation (SAARC), etc.
 19. Fellowship and Foundations:
 - (a) Programme and Management of fellowships, scholarship and foreign training offers from bilateral and multilateral sources including liaison with Asia Foundation, Ford Foundation, British Council, IRDC and ADC.

(b) Liaison with Allocation Committee, Selection Committee
particularly Ministry of Establishment and other
Ministry/Division concerned.

fc) Offer of technical assistance by B...s adch.

TO. Secretariat administration including financial matters.

*}. Administration and control of subordinate offices and
organisation (if any) under this Division.

22. Liaison with International Organisations and matters relating to
treaties and agreements with other countries and world bodies
relating to subjects allocated to this Division.

23. All laws on subjects allotted to this Division.

24. Inquiries and statistics on any of these subjects allotted to this
Division.

25. Fees in respect of any of the subjects allotted to this Division
except fees taken in courts.

C. Internal Resources Division :

1. Raising of necessary domestic revenue for the Government,
2. Matters relating to all taxes, customs duties, fees, etc. including
Income Tax, Sales Tax, Excise duties, **Customs duties**, Fees etc.
other than land revenue. :
3. Lotteries.
4. All Commissions and Commissions on taxation and internal
resources mobilisation.
5. National Savings.
- fi. Stamp duties.
7. Supply and distribution of all kinds of stamps and administration
of Income Tax stamps Act. 1899 (II of 1899), and the rules made
hereunder.
- S. Any other matters relating to internal resources mobilisation.

9. Administration of B.C.S. (Customs and Excise).

10. Administration B.C.S. (Traffic).

T. SeCFE (aEiat 2dm'niS) Mtion ig }U jg gwgg iu] m;)ttt*j*\$,

12. Administration and control of subordinate offices and
organisations (if any) under this Division.

13. Liaison with International Organisations and matters relating to
treaties and agreements with other countries and world bodies
relating to subjects allotted to this Division.

14. All laws on subjects allotted to this Division.

5. tTift{uJTJeS 3TtH ntatfSfiiCs On gfy O lhc zubjcg!\$ QljO}tet] lO jgig
Division.

IG. Fees in respect of any of the subjects allotted to this Division
except fees taken in courts.

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Note :— 1. "D. Banking Division" Omitted vide Cabinet Division Notification No. CD-4/1/94
Rules 22(100), Dated, 25th March, 1998.

21. MINISTRY OF FOREIGN AFFAIRS

1. Relations and dealings with other countries.
2. Matters relating to international organisations, world bodies and their decisions.
3. Agreements and treaties including the boundary and territorial limits with other countries and international organisations and treatment, custody and preservation of State documents connected therewith.
4. Diplomatic and consular representations.
5. Making peace with other countries.
6. Offences against laws of nations.
7. Foreign and extra-territorial jurisdictions.
8. Bangladesh Missions abroad and personnel serving in those Missions including the granting of their rank and status.
9. Visits of and protocol connected with foreign representatives and other protocol matters.
10. Protocol and ceremonial matters relating to foreign and Commonwealth visitors and diplomatic and consular representatives.
11. Presence of the President in foreign countries.
12. Policy regarding extradition to and from other countries and repatriation of Bangladesh nationals from abroad.
13. Security and operation of cypher traffic.
14. Foreign Title, honour, award or decoration of Bangladesh nationals.
15. Relations with Commonwealth countries.
16. Council (or cultural) relations.
17. Political pensions paid to foreign refugees and descendants of those who rendered services abroad.
18. External publicity in connection with the Ministry's information.

19. Press release on news/comments published in the foreign press about the President and officers having a direct bearing on President in consultation with the Ministry of Information.
20. Matters relating to the establishment of diplomatic consular and Trade Missions in Bangladesh and their immunities.
21. Piracies and crimes committed on the high seas or in the air.
22. Hospitality grant of the Government of Bangladesh.
23. Diplomatic flight clearances for non-scheduled chartered flights of foreign civil and military aircraft transiting Bangladesh.
24. Matters relating to continental shelf, territorial waters, contiguous zones and questions of fishery rights in the high seas and other questions of international law.
25. Training of diplomatic personnel.
26. Matters pertaining to Bangladesh Institute for International and Strategic Studies (BISS).
27. Administration of B. C. S. (Foreign Affairs).
28. Secretariat administration including financial matters.
29. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allowed to this Ministry.
30. Ali laws on subjects allowed to this Ministry.
31. Inquiries and statistics on any of the subjects allotted to this Ministry.
32. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.]

Note: Amended vide Cabinet Decision Notification No. CDL/144 Rule 2(100). Dated 3rd May, 1998

22. MINISTRY OF FOOD

1. Management and operation of country's overall food system.
2. Implementation of national food policy strategies.
3. Establishment of a dependable national food security system.
4. Import and export of foodstuff and civil supplies.
5. Preparation and execution of various development schemes in the food sector.
6. Watch over food supply position in the country.
7. Procurement and distribution of foodgrains and other food items including sugar, edible oil, salt, etc.
8. Rationing.
9. Inspection and analysis of foodgrains and foodstuff and *maintenance of* standards of quality of imports, exports and local commodities.
10. Price stabilization and fixation of prices of foodgrains and *etc.*
11. Collection of **statistics regarding production**, consumption, price, imports **and exports** of foodgrains and other civil supplies.
12. Purchase of foodstuff for civil and military requirements and their disposal.
13. Movement and storage.
14. Maintenance of **stock** and preservation of adequate food reserve.
15. *Matters relating to* food budget, accounts and finance.
16. Hiring and acquisition of godowns for storage of foodgrains including sugar; taking on lease or acquiring land for construction of foodgrains godowns.
17. Matters relating to loss of human life due to drought, scarcity and famine.
18. Food planning, research and monitoring.

1. Inventory of national and Food management system.
2. Administration of Technical Engineering Services under Food Ministry.
3. *Ministry of B.C.S. (Food).*
4. **Secretariat administration including financial matters.**
5. Administration and control of subordinate offices and organisations under this Ministry.
6. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
7. All laws on subjects allotted to this Ministry.
8. Inquiries and statistics on any of the subjects allotted to this Ministry.
9. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

23. MINISTRY OF HEALTH AND FAMILY WELFARE

1. Policy regarding Health and Family Planning.
2. International aspects of medical facilities and public health. international sanitary regulations, port health, health and medical facilities abroad.
3. Education, Training and Research on Medical nursing, dental, pharmaceutical, para-medical and allied subjects.
4. Standardisation and manufacture of biological and pharmaceutical products.
5. Standards for production, import and export of drugs.
6. Control and management of bioterrorism and chemical weapons.
7. Medical and health services including preventive, curative and rehabilitative aspects.
8. National (International Associations/bodies in medical and allied fields such as Red Crescent, TB. Association, Diabetic Association, BMRC, SMF, BNC, BCPS, BMDC, Pharmacists' Council), Nutrition Council, Dhaka Sishu Hospital, National Medical Institute Hospital, BNSB and such other bodies receiving Government grants in aid.
9. Matters relating to :
 - (a) Public Health.
 - (b) Registration of births and deaths.
 - (c) Adulteration of foodstuffs and other foods relating to health.
 - (d) Control of epidemics and prevention of infectious and contagious diseases and quarantine.
 - (e) Health insurance.
 - (f) Standardisation and quality control of drugs and other health related commodities.
 - (g) Prevention of smoke nuisances.
 - (h) Nutrition research, educational and nutritional deficiency diseases.

10. Matters relating to:

- (a) Hospitals and dispensaries.
- (b) Lunacy and mental deficiency including places for reception or treatment of "mad" and mentally deficient.
- (c) Regulations for medical professions and standards.
- (d) Administration of medical services and coordination and determination of standards and regulations for higher medical education.
11. Control of drugs.
12. Control of milk food.
13. Quarantine (sea and air), seamen and marine hospitals and hospital with post-quarantine facilities.
14. Port and airport health organisations.
15. Medical examination of seamen.
16. National Malaria Eradication Programme.
17. Malaria Control.
18. Sanitation of hospitals and dispensaries.
19. Scientific societies and associations pertaining to subjects dealt with in this Ministry.
20. Homoeopathy and indigenous systems of medicine.
21. Objectionable advertisements relating to drugs, medicines, milk food and tobacco.
22. Resettlement of demobilised medical and auxiliary medical personnel.
23. Expanded programme on immunization.
24. Concession of medical attendance and treatment for Government servants other than (a) those in rail from defence services estimates and (c) officers governed by Medical Attendance Rules.

25. Medical examination and medical boards for civil servants and those employed in Detached establishments of the civil services.
26. Sports and health Resorts.
27. Countersigning of medical bills of the Veterans Holding non-profitable offices.
28. Reimbursement of customs duty on gifts of non-consumable medical stores received from abroad.
29. Preparation of schemes for family planning and their submission to the Prime Minister or the Cabinet through the Planning Commission.
30. Co-ordination and evaluation of all executive functions relating to projects and programmes.
31. Motivation :
 - (a) Preparation and development of publicity media to motivate people in family planning;
 - (b) Organisation of publicity work in national and social services;
 - (c) **Educational campaign** in those matters.
32. Supply of I.R.D.s
 - (a) Procurement, preservation and distribution of birth control materials;
 - (b) Enlightening the people on the use of birth control materials;
 - (c) Organisations for providing assistance in the matters of family planning through hospitals, health centres, maternity and child welfare centres.
33. Preparation and co-ordinations of activities relating to Family Planning through other Ministries/ Divisions and offices.
34. Training in clinical and non-clinical matters on family planning.
35. Arrangement for research in family planning and utilisation of its results.
36. Survey, monitoring evaluation and compilation statistics of field activities in matters relating to family planning.

37. Activities relating to maternity and child health centres.
38. Administration of D.C.S. (Family Planning).
39. Administration of B.C.S. (Family Planning).
40. Post mortem examination of dead bodies.
41. All matters relating to administration of morgues.
42. Secretariat administration including financial matters.
43. Administration and control of subordinate offices, establishments under this Ministry.
44. Liaison with International Organisations and matters relating to treaties and agreements with other countries and Foreign Bodies relating to subjects allotted to this Ministry.
45. All laws on subjects allotted to this Ministry.
46. Inquiries and statistics on any of the subjects allotted to this Ministry.
47. Fees in respect of any of the subjects allotted to This Ministry except fees taken in courts.

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1. Security and Intelligence, ° ***. Armed Police, Railway Police, Port Police, Border Security Force, National Militia and Paramilitary Forces.
2. Law and order.
3. Administration of B.C.S. (Ansar).
4. Administration of B.C.S. (Ansar).
5. Eministration of Baris ° cSh Rifl88.
6. Internal Security matters relating to public security arising out of dealings and agreements with other countries, INTERPOL
7. Preventive detention.
8. Domicile, citizenship and naturalisation of foreigners and aliens.
9. Admission of persons to and departure of persons from Bangladesh including policy regarding (a) Immigration, (b) Passports. " " *, p* " " etc.
10. Proscription of books and publications.
11. Security measures of the Secretariat.
12. Arms Act.
13. Pardons and remissions excluding persons belonging to the Forces.
 - a. Police Commission.
 - b. Police awards.
 - c. Fire service and Civil defence.
17. Ex e***. .G pt dition and repatria'10f-
18. Border security.
19. Anti-smuggling and related matters.

20. Administration of funds raised by public subscription or donations lying dormant.
21. Control of carnivals, fairs, melas, gambling, betting, etc.
22. Goonda Act.
23. Prisons *ring* reformatories.
24. Forensic laboratory.
25. Civil Uniform Rules.
26. War Injuries Scheme and War Injuries Compensation Insurance.
27. Gallantry awards and decorations in respect of forces under its control.
28. Matters relating to the emergency provisions of the Constitution (other than those related to financial emergency).
29. National festivals.
30. Political pensions.
31. Prevention of the bringing into Bangladesh of undesirable literature under Customs Act.
32. Poisons.
33. Offences against laws with respect to any of the matters dealt with in this Ministry.
34. Administration of Explosive Substance Act and Explosive Act.
35. The Foreigners Act.
36. Security and Protection of VVIPs/VIPs.
37. Bangladesh (Control of Entry) Act.
38. The Official Secret Act.
39. Secretariat administration including financial matters.

40. Administration and control of subordinate offices and organisation under this Ministry.
41. Field Firing and Artillery Practices Act.
42. Prevention of entry and transit of Narcotics and Drugs.
- 42A. Coast Guard.
43. Department of Narcotics control.
44. **liaison with International Organisations** and matters relating to treaties and **agreements** with other countries and world bodies relating **to subjects** allotted to this Ministry.
45. **All laws on subjects allotted to this Ministry.**
46. Inquiries and statistics on any of the subjects allowed to this **Ministry.**
47. **Fees in respect of any of the subjects allotted to this Ministry** except fees taken in courts.

25. MINISTRY OF HOUSING AND PUBLIC WORKS

1. Construction **and maintenance of public** works **and** buildings (except the works and buildings of the Telegraph and Telephone Board, Post Office Department, L. and H. and Railway).
2. Disposal, acquisition, relinquishing, leasing and *leasing* of all **Government lands and buildings under its control**.
3. Development and maintenance of public works and arboriculture in areas under its control.
4. Procurement of materials and implements required for construction Work by this Ministry
5. Research on housing, buildings, construction materials and techniques.
6. Fixation and recovery of rent of Government owned and hired buildings under its control.
7. **Creation of monuments of national importance and their maintenance.**
8. **Formulation of housing policy and programmes.**
9. *Control* of public housing.
10. Settlement and management of housing estate.
11. **Providing Architectural services to Housing and Building** projects of Government, **Public Sector Agencies** and assisting different Agencies **of Government on architectural and planning** issues.
12. Town Development in specific cities.
13. Administration of the **Construction Act** for the control of the various Urban Development Authorities under this Ministry.
14. *Slum clearance of areas under this Ministry.*

15. Providing office accommodation of Minis Divisions/ Departments subject to availability.

16. Providing residential accommodation of government officials subject to availability.
17. Dealing with the matters relating to the NCHS (Habitat).
18. Administration of B.C.S. (Public Works).
19. All matters relating to construction, repair and maintenance of *^°•S°*
20. Control, management and disposal of abandoned property buildings.
21. Secretariat administration including financial matters.
22. Administration and control of subordinate offices and organisations under this Ministry.
23. Maintenance and control of Uttara Ghanabhaban at Nalor.
24. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
25. All laws on subjects allotted to this Ministry.
26. Inquiries and statistics on any of the subjects allotted to this Ministry.
27. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

26. MINISTRY OF INDUSTRIES

1. Preparation of schemes relating to the public sector industries.
2. AUFTHJStM HOn Oñ IfdlJSty a] p liCy.
3. Promotion of foreign investment in industrial enterprises, international investment problems and employment of foreign nationals in commercial and industrial fields.
4. Dealings and agreements with other countries and international organisations for technical assistance, aid etc., in the field of industry.
5. National agencies and institutions for—
(a) EOJTJ01in5 industrial productivity, and
(b) testing industrial products.
6. Standards and quality control.
7. Explosive (excluding the Administration of Explosive Substance Act and Rules).
8. Description and review of criteria for assessment of spare parts and raw materials for industries.
9. Production, supply and distribution of processed foodstuffs.
10. Industrial monopolies, combines and trusts.
11. Factories and Boilers and Administration of Boilers Act.
12. Industrial research.
13. Standardisation of weights and measures.
14. Walters relating to patents, Design and Trade Marks Department.
15. Tests ••• Quality control of industrial and commercial products.
16. Industrial exhibitions and demonstrations.
17. Sericulture.
18. Matters relating to National Productivity Organisation.
19. Industrial credit, State aid to industries

20. Development of salt industry including manufacture and trade in salt, control of price and development of salt cottage industry.
21. **Cottage** and small industries.
22. Industrial management.
23. Cooperation in the industrial sector.
24. Assistance to all industries other than those dealt with by any other Ministry/Division.
25. Coordination of the development work of small scale industries.
26. Coordination of matters relating to rural industrialisation.
27. Coordination of matters of general policy of non-financial undertakings.
28. **Formulation of policies** and examination of problems common to **nationalised industrial corporations.**
29. Calling for and submission to the Minister, appropriate papers and documents containing information about performance of the industries under this Ministry.
30. Communicating to the Corporations Government's social, **economic** and development policies and obtaining for the Minister any general information that may be required to prepare industrial policy.
31. Pricing policy of the products of nationalised industries.
32. Analysing the half-yearly financial reports of the corporations and advising the Minister **of any deviation in** performance from budget and suggesting to the **Minister of** corrective actions.
33. Ensuring adherence to the financial rules and practices.
34. Submission of annual performance reports including balancesheets of sector corporations to the Cabinet.
35. Secretariat administration including financial matters.
36. Administration and **control** of subordinate offices and organisations under this Ministry.

37. Liaison with International **Organisations** and matters relating to protocols **and agreements** with other countries **and** world bodies relating to subjects allotted to this Ministry.
38. All laws on subjects allotted to this Ministry.
39. Inquiries and **Settlement** of any of the subjects allotted to this **Ministry.**
40. Fees in respect of any of these subjects allotted to this Ministry except fees taken in courts.

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27. «siSrRv or iNrOR x1.xTION

1. Publicity policy—internal and external.
2. Audio-visual, pictorial and press coverage of all activities of the President, Prime Minister and Ministers both at home and abroad.
3. Coordination of publicity activities of the different Ministries/ Divisions and Bangladesh Missions abroad.
4. Films including production of news reels and documentaries.
5. Press relations including journalists delegation and other media delegation.
6. Policy regarding Government advertisement.
7. Maintenance of rural publicity organisations.
8. Preparation and release of comic books, Illicit 'ole' I*ndol't, etc.
9. Press arrangement in connection with tours of the President, Prime Minister and Ministers.
10. Community listent, Scl4cincS.
11. Bengali translation of Acts, Rules, etc.
12. Preparation media lists.
13. Preparation and interpretation of the policies and activities of the Government of Bangladesh through the medium of the press.
14. Advising Government of information problems relating to the press keeping Government informed of the main trends of public opinion as reflected in the press and liaison between Government and the press.
15. Administration of Press and Publication Law.
16. Publicity for the Armed Forces.
17. Administration of the press and regulation of Books Act and the Newspaper Act.
18. Publicity for the Five-year Plans.
19. Financial assistance to distinguished musicians, both vocal and instrumental, dancers and dramatists who have contributed substantially to the success of Radio and other units of this Ministry or their survivors in indigent circumstances.

20. Administration of Radio and Television and all other matters relating to broadcasting and Telesikui Biniplade li i3ciir iind Bangladesh Television.
21. Analysis and interpretation of public opinion as reflected in the national press.
22. Arrangement for the President's press briefings/conferences/moots.
23. Monitoring the performance of national press and broadcast in the field and submission of reports to the President.
24. Preservation as "National Records" of all speeches of the President.
25. Administration of B.C.S. (Informal) ii.
26. Matters relating to trust ss. Daink Bangla and Daink Barta Ltd.
27. Compulsory screening of films.
28. Sactioning of Cinematograph films for exhibition.
29. Administration of Cinematograph Act ; Cinematograph and Censorship.
30. Grant of State awards for films produced in Bangladesh.
- *1. Matters relating to Biniplade li i3ciir iind Bangladesh Development Corporation.
32. Bangladesh film Achieves.-
33. Secretariat administration including financial matters.
34. Administration and control of subordinate offices and organisations under this Ministry.
35. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world banks relating to subjects allotted to this Ministry.
36. All laws on subjects allotted to this Ministry.
37. Inquiries and statistics on any of the subjects allotted to this Ministry.
38. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.]

Note — "Amended rule Cabinet Division Notification No. CD-4/94 Rules/32(100). Dated. 3"

28. MINISTRY OF JUTE

1. Jute Policy.

Administration of Jute Ordinance.

3 Internal and External marketing of Jute.

4. Determination and control of prices of raw jute and jute goods and export price checks.

5. Collection and publication of statistics in respect of jute production, jute marketing and export thereof.

6. Coordination of jute industry with other industries.

7. Finance and administration of jute industry.

8. Collection and publication of statistics in respect of jute production, jute marketing and export thereof.

9. Promotion and development of foreign investment in jute industry and employment of foreigners in jute industry and

10. Correspondence, contracts and agreements with International Organisation and other countries for technical cooperation and assistance and promotion of jute industry.

11. Regulation and control of jute products in the jute industry.

12. Determination of the requirements of jute materials for jute industries and reviewing the guiding policies

13. Research on and development of jute industry.

14. Administration of jute and GoVT financial subsidy to jute industry.

15. Fixstick and control of jute goods.

16. Protection of Bangladesh slavers interests in jute mills abroad.

17. Collaboration in establishment of jute industry with foreign countries.

18. Jute industry and regulation of jute industry in jute industry.

19. Agreement for transports and shipments of jute and jute manufactured within the country and to foreign countries.

20. Regulation and issue of licences to dealers in or exporters of jute necessary suspension and cancellation of such licence.

21. Jute industry and jute goods

22. Secretariat administration including financial matters.

23. Jute industry and jute goods

24. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.

25. All laws on subjects allotted to this Ministry.

26. Inquiries and statistics on any of the subjects allotted to this Ministry.

27. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

4. Linbour emilistics.
5. Adin i n istriH ion röt Lihout L: rws, and R tilcs i nede I hereuntlcr.”
6. C: i buur rescarein i mciGetirip cooapi lalion tfi I labour statistics.
7. Den i linis Jind agrrciaacnls v i H i intern: t i o n j a I o t g a u s i t i o i s i n t h e

13. Aduinistr:it ın dı fis>cin ial Sen'iee (lyın@cunice) Otelinance.

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Ordinance, 1948.

12) National Committee for Skill Development and Training

[29. MINISTRY OF LABOUR AND EMPLOYMENT]

1. Welfare of labour including labour and non-agricultural employment.
2. Industrial employment and social security.
3. Trade Unions, Industrial and Labour disputes, Labour Courts,

field of labour and manpower.

8. International Labour Organisations (I.L.O)
9. Labour Conferences.
10. National policy regarding labour and industrial welfare.
11. Employees Social Security and Social Insurance Laws.
12. Labour Disputes.
13. Labour Legislation.
14. Administration of laws connected with safety and welfare in
15. Administration of Minimum Wages legislation.
16. Worker's education.
17. Discipline in industry.
18. Labour Unions.
19. Regulation of working conditions of industrial workers.

Note: — 1. Amended vide Cabinet Division Notification No. CD-4 2.96 Rules/102, Dated, 11th

20. Evaluation of the implementation of labour and industrial welfare laws and policies.

24. Manpower research including compilation of manpower statistics.

26. Employment (Record of Service) Act, 1952.

30. Secretariat administration including financial matters.

organisations under this Ministry.

32. Liaison with International Organisations and treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.

§3. All laws on subjects allotted to this Ministry.

§4. Inquiries and suits in any of the subjects "allotted to this Ministry."

35. Fee, in respect of the suits and matters referred to "the" "Ministry" accepted fees taken in courts

30. MINISTRY OF LAW, JUSTICE AND PARLIAMENTARY AFFAIRS

1. Advice to all Ministries, Divisions and Offices of all legal and constitutional questions arising out of any case and on the interpretation of the Constitution and any law including international law.
2. Drafting, scrutiny and examination of Bills, Ordinances and Constitutional Orders and other statutory order rules, resolutions, by-laws, resolutions and notifications.
3. Drafting, scrutiny and examination of all contracts and agreements including international contracts and agreements and all other legal and other instruments.
4. International conventions and international legal affairs.
5. Conventions with other countries in judicial matters including questions relating to the International Court of Justice and references from United Nations Organisation relating to traffics in women and children and obscene publications and prevention of crime and treatment of offenders.
6. Dealings and agreements with other countries and International Org. and international law.
7. Translation of laws and other statutory rules and orders.
8. Copyrights in Government law publication.
9. Publication of Acts, Ordinances and Constitutional Orders and other Statutory Orders, rules and regulations.
10. Publication of "Laws" in Hindi in Devanagari script, in English, in Urdu, in Persian and Constitutional Orders and Statutory Orders, rules and regulations.
11. Coincidence and publication of **unrepealed Acts** and Ordinances, and Consolidation of Laws and Ordinances, and Statutory Orders, rules and regulations.
12. Law Commission and commissions on legal matters.

15. Organisation of all courts (except revenue courts) and tribunals under any law; prize courts.
16. Jurisdiction and powers of all courts (except revenue courts) and tribunals.
17. Appointments and terms and conditions of service of chairman and members of courts and judicial tribunals.
18. Matters relating to the Supreme Court, appointments and terms and conditions of service of Chief Justice and other Judges.
19. Fees taken in courts and tribunals; Judicial stamps; court-fees and stamp duties.
20. Legal proceedings and advices thereon.
21. Matters relating to Government law officers: Attorney-general, additional attorney-general, deputy attorney-general, assistant attorney-general, Government pleaders, public prosecutors, special prosecutors and legal advisers to all statutory corporations and bodies.
22. Conduct of cases on behalf of the Government in all courts and tribunals.
23. Civil procedure.
24. Criminal law and criminal procedure.
25. Evidence and oath.
26. Will, intestacy and succession.
27. Trusts and trustees.
28. Arbitration and limitation.
29. Bankruptcy and insolvency.
30. Money-lending and money-lenders.

31. Legal profession and notaries.
32. Legal aid to the poor, defence of paupers and undischarged accused.
33. Marriage and divorce, infamia and rehnors, adoption, joint family and partition.
34. Transfer of property.
35. Registration.
36. Appointment and terms and conditions of service of Administrator-General and Official Trustee; Official Receiver.
37. Reciprocal arrangements with foreign countries for the service of summons in civil suits and for the execution of decrees of civil courts, for the enforcement of maintenance orders and for the administration of the estates of foreigners dying in Bangladesh.
38. Authorisation of officers to sign and verify claims or written statements in suits by or against the Governments.
39. Posting, Transfer, etc. of Senior Judicial Officers.
40. Administration of B.C.S. (Judicial).
41. Administration and control of subordinate offices; organization under this Ministry.
42. Liaison with Internal Security Organisations and matters relating to international agreements with other countries and related bodies relating to subjects allotted to this Ministry.
43. All laws and subjects allotted to this Ministry.
44. Inquiries and statistics on any of the subjects allotted to this Ministry.
45. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

- Figure 1. Model of the proposed research.**

18. Establishments relating to settlement, khafihmOI •l. partition and road cess, and local rates, valuation and revaluation of lands.
19. Claims to land holders and other notahles.
20. Treasury troves, escheats and revenue agents.
- *1. Recovery of loan"
22. 3la c purchase Operation".
23. Requisition and compulsory acquisition of land-
24. Zoning and colonisation of waste land in general.
- *•. "Pac-19a7 compensation" claims
26. Vested and non-vested property-
27. Unclassified state forest.
28. Miscellaneous revenue matters not administered by my other Ministry/Division.
29. Secretariat administration including financial matters.
30. Administration and control of Subordinate Offices and employees under this Ministry.
31. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
32. All laws on subjects allotted to this Ministry.
33. Statistics and statistics on an* 0 *>° >i o*° " " " " Ministry.
34. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

32. MINISTRY OF LOCAL GOVERNMENT, RURAL DEVELOPMENT AND COOPERATIVES.

A. Local Government Division:

1. Local Government.
2. Financing, regulation and inspection of authorities established for Local Government and Village Administration.
3. Rural police.
4. Burial and burial grounds; cremation and cremation grounds.
5. Pond and the prevention of cattle trespass.
6. Public Health Engineering.
7. Rural water supply, water and sewerage development.
8. All matters in respect of management of inland fisheries and other closed fisheries up to the area of 20 acres by the Upazila Parishads and other Local Bodies.
9. Inns and inn-keepers.
10. Public parks and arboriculture except in the areas which are under development authorities.
11. Works Programme.
12. Administration of B.C.S. (Public Health Engineering).
13. Secretariat administration including financial matters.
14. Administration and control of subordinate offices and organisations under this Division.
15. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.
16. All laws on subjects allotted to this Division.
17. Statistics and statistics on an* 0 *>° >i o*° " " " " Division.
18. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.

B. Rural Development and Cooperatives Division :

1. Preparation of schemes and implementation of policies in the following sectors:
 - (a) Rural Development.
 - (b) Cooperative societies.
 - (c) Agricultural credit and cooperative banking.
 - (d) Cooperative marketing.
 - (e) Cooperative farming.
 - (f) Small-scale industries including cottage industries on cooperative basis.
 - (g) Debt settlement.
 - (h) Relief of indebtedness.
 - (i) Integrated Rural Development Programme.
 - (j) Production and employment Programme to the rural poor and laundar on Cooperatives and Rural Development.
2. Training and education.
3. International Cooperative Union and alliances.
4. Administration of B.C.S. (Cooperative).
5. Secretariat administration including financial matters.
6. Administration and control of subordinate offices and organisations under this Division.
Liaison with International Organisations and matters relating to ir-istics and agreements with other countries and world bodies relating to subjects allotted to this Division.
7. All laws on subjects allotted to this Division.
8. Inquiries and statistics on any of the subjects allotted to this Division.
9. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.

33. MINISTRY OF PLANNING

A. Planning Division

1. Preparation of national plans—annual, five-year and perspective for the economic and social development of the country in accordance with the socio-economic objectives of the Government of Bangladesh.
2. Preparation of annual development programmes within the framework of national plan and formulation of policies for the implementation and impact on the economy.
3. Periodic review of national development plan, study of its implications and impact on the economy.
4. Review on selective basis the operational performance of various sectors of the economy.
5. Evaluating plan, performance and watching the progress of plan implementation on a continuous basis in order to prepare evaluation on national plans.
6. Study of important economic issues and formulation of economic policies and measures.
7. Evaluation of external debts and submission of reports thereon along with evaluation of national plans.
8. Undertaking and promoting economic research and initiating surveys and investigations needed to support effective planning and development.
9. Advice on the nature of the machinery for securing efficient execution of national plans, annual programmes and economic policies.
10. Stimulating and where necessary initiating project formulation examining and tendering :dvice on programmes and pronic«ts with a view to determining the r consistent:» With the national objectives.
11. Reviewing the progress of implementation of approved projects, particularly aiaed projects: identifying the causes of delays and difficulties in the implementation of projects and proposing solutions thereof.

12. Coordination of the development activities of various Ministries ; Divisions and all other bodies where similar activities are interrelated or inter-dependent.

13. Coordination of economic policies which have across the economy impact or involve more than one Ministry/Division.

14. To act as the National Focal Point on New and Renewable Sources of Energy as well as perform the coordinating role on all energy related inter-Ministerial matters.

15. Administration of D.C.S. (Statistics)

16. Secretariat administration including financial matters.

17. Administration and control of subordinate offices and organisations under this Division.

18. Issuance of guidelines for preparation and processing of development projects, institutions and Universities.

19. To act as the National Focal Point on Private investment in all Sectors as well as play a leading role in the coordination of all matters relating to private sectors.

20. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.

- I. All laws on subjects allotted to this Division.

22. Inquiries and statistics on any of the subjects allotted to this Division.

23. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.

U. Statistics Division :

1. All matters relating to statistics

2. Promotion, improvement, development and coordination of statistics and elimination of duplication of efforts in statistical

3. Assessment of statistical requirement for the country in line with activities, designating statistics collecting agency and authorising products.

4. Conduct periodic censuses on population, agriculture, live-stock establishment and industries; conduct socio-economic and demographic surveys and collect, compile and publish current official statistics on all economic activities, namely agriculture, manufacture foreign trade, Government statistics, and others; estimate national and social accounts, compile and analyse those statistics and publish reports thereof.

5. Coordinate assistance and advice on methods used by various Ministries/Divisions in data collection establish standardisation of partial objectivity in official statistics. Accord clearance to statistics generated/collected by any Government agency for national and international use.

6. Organise and establish data bank and electronic data processing system.

7. Administer the Statistics Act and Rules framed thereunder.

8. Prepare secretariat for the National Statistical Commission and Standing Committee on National Income Commission.

9. Promote research and training in statistics, statistical and administrative statistical services.

10. Administration of B.C.S. (Statistics).

11. Secretariat administration including financial matters.

12. Administration of subordinate offices and organisations under this Division.

13. Liaison with international Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.

14. All laws on subjects allotted to this Division.

18. Inquiries and statistics on any of the subjects allotted to this Division.

16. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.

C. Implementation, Monitoring and Evaluation Division.

1. Monitoring and Evaluation of the implementation of development projects included in the Annual Development Programme.
2. Collection and compilation of project-wise data for preparing quarterly, annual and periodical progress reports for information of the President, NEC, ECNEC, Ministries and other concerned.
3. Rendering such advisory or consultancy services to Ministries/Agencies concerned on implementation of projects as and when necessary.
4. Field inspection of projects for on-the-spot verification of implementation status and such other coordination works may be necessary for the removal of implementation problem, if any, with the assistance of relevant Ministries/Agencies.
5. Submission of project completion reports to the President and Ministers concerned when attention at such levels are considered necessary.
6. Such other functions as may be assigned to the Division by the President from time to time.

34. MINISTRY OF POSTS AND TELECOMMUNICATIONS

1. Postal Services.
2. Post Office Savings Banks.
3. Postal Life Insurance.
4. Telecommunication services : telegraphs and telephones.
5. Telephone industries.
6. Administration of B.C.S. (Postal).
7. Administration of B.S.C (Telecommunication)
8. Secretariat administration including financial matters.
9. Administration and control of subordinate offices and organisations under this Ministry.
10. Unison with international Organisations, protocols and agreements with other countries and international but not relating to Postal and Telecommunications services.
11. All laws on subjects allotted to this Ministry.
12. Inquiries and statistics of any of the subjects allotted to this Ministry.
13. Cases relating to any of the subjects allotted to this Ministry* except those taken up by courts

35. MINISTRY OF RELIGIOUS AFFAIRS

1. International Organisation of Islamic Cooperation in the field of religion.
2. Organisations and participation in national Sudanese Islamic religious matters.
3. Development of publications in the field of religion.
4. Charities and charitable institutions pertaining to Islam.
5. National budget relating to religion and grants-in-aid to them.
6. All matters relating to religious organisations, institutions and religious activities.
7. Hajj policy, hajj administration and matters relating to pilgrimages.
8. Matters relating to the Islamic calendar.
9. Matters relating to the Islamic month of Ramadan.
10. Matters relating to important religious occasions and celebrations.
11. Matters relating to national and international conferences, consultations, seminars, etc., on religion and religious affairs.
12. Islamic relations with foreign countries.
13. Matters relating to the Islamic Solidarity Fund.
14. Agreements, understandings, conventions, etc., with other countries on religious matters.
15. Matters relating to the establishment of the permanent Camp of the World Assembly Muslim Youth (WAMY).
16. Matters connected with Endowments.
17. Matters relating to the Islamic Banking and Finance.

19. Administration and control of subordinate offices and organisations under this Ministry.
20. Liaison with the Islamic Republic of Iran and other countries and world bodies relating to the subjects allotted to this Ministry.
21. Inquiries and statistics on any of the subjects allotted to this Ministry.
22. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

36. MINISTRY OF SCIENCE AND TECHNOLOGY

1. Formulation and review of national policies on Science and Technology in pursuance of National objectives and plans.
2. Implementation of recommendations of the National Committee on Science and Technology (NCST).
3. *National bodies on science and technology.*
4. Development of oceanographic science.
5. Peaceful uses of outer space and atmospheric research.
6. Development of electronics and its co-ordination amongst various users.
7. Co-ordination of areas of science and technology in which other Ministries have inter-relationships and capabilities.
8. Undertaking and financially sponsoring of scientific and technological surveys, research, design and development where necessary.
9. Grants to national research institutions, scientific associations and scientific bodies.
10. Matters concerning domestic/appropriate technology particularly the ventures including the commercialisation of technology.
11. All other measures decided for the promotion of science and Technology and their application to the development and security of
12. Matters relating to:
 - (a) Bangladesh Council of Scientific and Industrial Research (BCSIR),
 - (b) Atomic Energy Commission.
13. Matters relating to scientific and technological documentation 'in' Bangladesh on Science and Technology (DANSDOC),
14. Information on scientific and technological

15. Observation of National Science week in co-operation with research bodies/functional institutions.
16. Matters concerning the National Science and Technology Museum.
17. Secretariat administration including financial matters.
18. Administration and control of subordinate offices and organisations (if any) under this Division.
19. Computer Council.
20. Liaison with International Organisations and matters relating to treaties and agreements with other countries and World bodies relating to subjects allotted to this Division.
21. Laws on subjects allotted to this Division.
22. Inquiries and statistics on any of the subjects allotted to this Division.
23. Fees in respect of any of the subjects allotted to this Division except fees taken in courts.
24. Regulation and development of Nuclear power including generation of electrical energy from any Nuclear power plant upto the point of integration into the national grid).
25. General policy (Regulation and Development) of radioactive materials and nuclear fuels.

Note: — Amended Vide Cabinet Division Notification No. CD-4/1/94 (Rules/37/100), Dated, 19th May, 1999.

37. MINISTRY OF SHIPPING

1. Ports.
2. Light-house and light-ships.
3. Navigation, Shipping, Maritime Administration of Safety.
4. Mercantile marine.
5. Admiralty jurisdiction, offences committed on high seas.
6. Inland water transport and shipping, marine service and elimination of danger to shipping.
7. Inland waterways.
8. Administration of all inland ships.
9. Engineer and ship surveyors and masters of inland shipping.
10. Welfare of merchant navy seafarers, employment of seamen.
11. Education, training, standards and certification for Mercantile Marine and Inland Water Transport.
12. Organisation and maintenance of mainland, islands and inter-island shipping services.
13. Polluters relating to marine pollution from ships and crafts.
14. Recruitment and safety administration of shipping companies.
15. Hydrographic surveys in the inland waters of Bangladesh and preparation of maps for navigation.
16. Marine search and rescue.
17. Coordination and research relating to this Ministry.
18. Legislation relating to shipping and navigation.

19. Recruitment of seaman.
20. Licensing of agents for the recruitment of seaman.
- *i. Special administrative provision including financial matters.
22. Administration and control of subordinate offices and organisations under this Ministry.
23. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
24. All laws on subjects allotted to this Ministry.
25. Inquiries and statistics on any of the subjects allotted to this Ministry.
26. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

38. MINISTRY OF SOCIAL WELFARE.

1. National policy regarding social welfare.
2. Community development with particular emphasis on disadvantages of the society.
3. National Council of Social Welfare.
4. Child welfare and coordination of activities of other Ministries, Division and organisations in connection with social welfare.
5. Administration of Voluntary Social Welfare Agencies (Registration and Control) Ordinance, 1961 (Ordinance No. XLVI of 1961) and the Children Act, 1974 (Act No. XXXIX of 1974).
6. Matters relating to the Directorate of Social Services.
7. Grants-in-aid to voluntary social welfare agencies.
8. Administration of Vagrancy Act and the vagrant and destitute houses, poor houses and orphanages.
9. Education, Training and Rehabilitation of the handicapped.
10. Beggary, vagrancy, juvenile delinquency and other after-care programmes.
11. Probation, parole and after-care of released prisoners.
12. Deals and agreements with international organisations in the field of social welfare.
13. United Nations International Children's Emergency Fund (UNICEF) and other concerned International bodies/foreign agencies dealing with welfare of the handicapped and underprivileged.
14. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
15. Enquiries and statistics on any of the subjects allotted to this Ministry.
16. All laws on subjects allotted to this Ministry.
17. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

39. MINISTRY OF TEXTILES

1. Textile policy, planning, control and evaluation,
2. Coordination of internal and external marketing of yarn and textiles including synthetic, specialised, powerloom products and transportation and shipment thereof.
3. Determination and control of price of yarn and textile fabrics.
4. Collection, processing and publication of all textile statistics.
5. Promotion and development of foreign investment in textile industries and employment of foreigners in textile industries.
6. Correspondence, contracts and agreements with international agencies and other countries for technical cooperation and assistance and promotion of textile industries.
7. Regulation and control of the standard and quality of textile products:
8. Determination of the overall requirements of raw materials for textile industries and formulation of policy guide-lines in this respect.
9. Promotion of research and development of textile raw materials and natural fibre.
10. Promotion, establishment, balancing and modernisation and replacement of textile mills/factories in public sector and handlooms.
11. All matters relating to regulation and issue of licences for establishing textile industries importing raw materials and for dealing with either yarn or cloth.
12. Setting up of Commissions as and when required on any subject for study/investigation on textile industries.

13. Matters relating to textile industries.
14. Secretariat administration including financial matters.
15. Administration and control of subordinate offices and organisations under this Ministry.
16. Matters relating to Scientific Industries.
17. Registration and monitoring of Government industries.
18. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
19. All laws on subjects allotted to this Ministry.
20. Inquiries and statistics on any of the subjects allotted to this Ministry.
21. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

40. INDUSTRY OF WOMEN AND CHILDREN : SFF, SIRS

1. National policy regarding women's welfare.
2. Programme for the welfare and development of women.
3. Matters relating to women's legal and social rights.
4. Attending to the problems and affairs relating to women.
5. Promotion and upliftment of women including their employment opportunities.
6. Matters relating to Supreme Court for mother and children.
7. Matters relating to the Directorate of Women's Affairs.
8. Matters relating to the Bangladesh Jatiyo Itihash Sanstha and all other voluntary organisations exclusively devoted to women's welfare.
9. Control and registration of all women's voluntary welfare organisations.
10. National Council for Children's Affairs.
11. National Children's Day on the 17th March and National Awards for Children.
- 11A. Be Sum Rokeya Dibash on the 9th December and Be Yuri Rokeya Padak.]
12. Matters relating to Bangladesh Shishu Academy.
13. Children's affairs and coordination of such activities with Ministries and organisations.
14. Liaison with United Nations Children's Emergency Fund (UNICEF) and other concerned international bodies/foreign agencies dealing with child development.
15. Dealings and agreements with International Organisations in the field of women's welfare.
16. Liaison with International Organisation for the promotion and advancement of women with other countries and world bodies relating to subjects allotted.
17. Inquiries and statistics on any of the subjects allotted to this Ministry.
18. All laws on subjects allotted to this Ministry.
19. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

41. **MINISTRY OF WATER RESOURCES**

1. Regulation and development of rivers and river valleys.
2. General policy and technical assistance in the field of irrigation, flood control, anti-water-jogging, drainage and anti-erosions.
3. All matters relating to irrigation, flood control, flood control works, causes of floods and damage caused by floods to irrigation projects, embankments, etc.
4. Basic, fundamental and applied research on river valley projects and flood control works.
5. International cooperation in the field of flood control and development of water resources.
6. International commissions and conferences relating to irrigation and flood control.
7. Construction and maintenance of canals under W. D. B. project; construction and maintenance of water control structures for flood canals executed under the Canal Digging programme.
8. Soil conservation drainage and water-logging.
9. Storage of water and construction of reservoirs, embankment and barrages.
10. Land reclamation, estuary control.
11. Anti-salinity measures and anti-desertification.
12. Hydrological survey and data collection.
13. Matters relating to the River Commission. Joint Commission for the Indus, Ganges and Common Border Rivers.
14. Secretariat and administrative matters.

15. Administration and control of subordinate offices and organisations under this Ministry.
16. Liaison with International Organisations and matters relating to treaties and **agreements** with **other** countries and world bodies relating to subjects allotted to this Ministry.
17. All laws on subjects to this Ministry.
18. Inquiries and statistics on any of the subjects allotted to this Ministry.
19. Fees in respect of any of the subjects allotted to this Ministry except fees taken in courts.

42. MINISTRY OF YOUTH AND SPORTS

1. All matters relating to youths—their welfare, training and prospects.
2. Organisation and mobilisation of the youths for voluntary participation in all development activities of the country.
3. Co-ordination of youth services, liaison with concerned Ministries/Divisions.
4. Administration of Branch-in-aid under specific projects.
5. Youth Awards.
6. Provision of encouragement of adult education, responsibility, conduct and discipline in youths.
7. Research and study on youth and youth development activities.
8. Promoting activities for creating employment opportunities for the unemployed and underemployed youths.
9. Promotion and development of games and sports.
10. National sports awards.
11. Aid to the foreign and international bodies in the field of sports.
12. Grants-in-aid to sports organisations.
13. International Organisations and other international programmes in the field of sports.
14. Prize of performance : merit awards in sports.
15. Organisation and participation in national and international games and sports.
16. Development publication in the field of sports.
18. Exchange of sports team with foreign countries.

19. Pension to sportsmen.
20. Secretariat administration including financial matters.
21. Administration and control of subordinate offices and organisations under this Ministry.
22. Liaison with International Organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Ministry.
23. All laws on subjects allotted to this Ministry.
24. Inquiries and statistics on any of the subjects allotted to this Ministry.
25. Fees in respect of any of the subjects allotted to this Ministry except those taken in courts.

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মন্ত্রিপরিষদ বিভাগ

ঢাকা, ১১ই চৈত্র ১৪০৪ বাং/২৫শে মার্চ ১৯৯৮ ইং

নং যপবি-৪/১/৯৪ বিধি/২৩(১০০)—গণপ্রজাতন্ত্রী বাংলাদেশের সংবিধানের ৫৫(৬) অনুচ্ছেদে

4@ Rulos of Business, 1996 4d Schedule- I (Allocation of

Dullness among Ific different Ministries and Division) fi PtWW ,

যথা :-

(8) 1.6, Ministry of Energy and Mineral Resources
শিরোনামার অধীন নবগঠিত “বিদ্যুৎ বিভাগ” এবং “জ্বালানী ও খনিজ সম্পদ বিভাগ” এর কার্যবন্টন
তালিকা নিম্নরূপ নির্ধারণ করা হইল :

A. Energy Division :

1. API policies and mallets rclaiMng to Energy.
- General policies relating lo generation tmnsmission and distzibulion oF electricity including Thermal powcr, Hydel and Mini Hydro-Electricity etc.
- 3 Formuiation and Administration of Naiioal Power Policy.
- 4 Regulation and development for clecirinl energy/nuclear energy.
- 5 AcquisiNon and revocation of licenses for clectzicn I undcMking.
6. Administmtion of Elccu-icity act. rules made fi•rc under end allicd .matters.
7. Adminismtion and Comzoi of Bangladesh Power Development BoarÓ, Rural Electro ficac>on Board, Office of the Chi•f Electrical Inspector @ Adviscr.
8. Any olhor matter relating to :—
(a) Bangladesh Posor Deveopment Board.
(b) Ruml Elmrificat\on BoarrL
(c) Fsnergy Moniioring Unie
(d) Oficc of the CAief Electrical Inspccior & Adv is<.
- 9 All laws rim subject aHotted lo this Div ision.
10. Peoaron of Dudget, all administmtwe matters & coniol of financial run iters of the inistry and Subordinatc Dcpts\Corporal>oToTiccs clc.
11. nqu nos and suN on any of the subjcclLs allood to ih•s Division.
12. Fcos :n respect ffi ihe subjects pilotted to lfiis Divislon except fees laden n couns.
- 13 Liaison wtrh Internal onal oreat:sal tons and matter -clating -o lrcat es unci agrtcmcnis etc.

B. Petroleum and ETincr at Resources Division :

- t; Al I pulie cs and matters relating la Petrolcu Natu II Gas. anJ GVIiner I Resources.
2. Policy rclaiing to *minar4I* resources other ihon Pelroleum and Petroleum pre ucts.
3. General {Policy (Regulatory & DcvelopmcnT) relating to Pctrolcun Gas & Mincrul Rcsources.
4. Subjects merH ioried iti 1 he Pvt roiciin Ordriu nvc. 1974 (X V I o1 1974) and l3an@ladCsh Oil, Gas & M incrol Orijinancc (Ord in:lncce No. XI oF] 9g6) where Cuvemmcnt Tr ccincncl tl.
- j. Subjects mentioned in the DanplucstJ N4 ineral Exploru1>on & Development Corporal ion Order, 1972. (President's Order No. 120 ot 1972) r+ow mergetl w itft Batt,ludtsfj Oil, Gas A Minerul Cor>orulon, where Government is concerned.
6. Aclministration, Plann ing. Programming and Policy relating to Geological Survey.
7. Administration & Contro} oF GcoJugicuJ bunny oF BzngJadesR *Dursau* oF MinemJ De ve lopmenl. Depanment of Ex plosi ves, D:m glajcrh Pedrolcuin I nstitute, E ner y Mon> turin g Unit, UanZlajesh O i i. Gas and M incral Cor>oraMon und Dan ladu.x h Pernoleum Corporal ion.
8. Any other matter relatieg to :—
(a) Bars pladesh Petrolsum Corporal ioa.
(b) DanZTf+Jesh Oi IN Gas anJ Mineral Corpomtion.
(c) Depurtm cm oF Gcological Survey oF Bunk laJe.en.
(d) Depurtmenr or E /i» .
(c) Dan ZTaclsh Petrcicum Insl itute.
(I) Bureau of Mincral Development.
9. Ali laws on subjects allotted to if is Division.
10. 'rep:mat ion nF O\edict, ijl I tijministnit ivc rnatl crs & control oF financial matters ul the Divi•*hon und Suberijin*te Dells/Cen+or: liuns7T l1?ccs etc.
11. Inquiries and sintislics on any of the subjects ulloioed io this Div ision.
12. Fees in respect of lhc subgecl allood to !his Div ision 4xccp\ !tcs iaken in coijrTs.
13. Lia son with internal icnal organisations cnJ matters relating to treaties anal agreements etc.

২। ইহা অবিলম্বে কার্যকর হইবে।

রাষ্ট্রপতির আদেশক্রমে,

আতাউল হক
মন্ত্রিপরিষদ সচিব

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মন্ত্রিপরিষদ বিভাগ

প্রজ্ঞাপন

ঢাকা, ১১ই চৈত্র ১৪০৪ বাং/২৫শে মার্চ ১৯৯৮ইং

নং মপবি-৪/১/৯৪ বিধি/২২(১০০)—গণপ্রজাতন্ত্রী বাংলাদেশের সংবিধানের ৫৫(৬) অনুচ্ছেদে

HW Rules of Business, 1996 Schedule-1 (Allocation of

Business among the different Ministries and Division) * W H:WW W,
যথাঃ—

(১) উপরোক্ত প্রথম তফসিলে 20. Ministry of Finance শিরোনামার অধীন গঠিত Banking division অবলম্বন করিয়া এর কার্য তালিকা নিম্নরূপ নির্ধারণ করা হইল :

১. finance Division :

1. Formulation of fiscal and monetary policies in consultation with the other Divisions, if necessary.
Review of fiscal and monetary policies.
2. Analysis of and research on financial policies, collection of data relating thereto and publication of documents of the Economic Survey, Economic Analysis of the Budget and resume of activities of Financial Institutions and autonomous bodies under the Ministry of Finance.
3. Finance of the Bangladesh Government and matters relating to audit and accounts.
4. Budget and ways and means; appropriations and reappropriations.
5. Scrutiny and approval of the budget of autonomous bodies/corporations in the following manner, namely,
 - (i) the budget of autonomous bodies/corporation which show no loss on invested capital shall be approved by the Administrative Ministry and sent to the Finance Division for the purpose of compilation only;
 - (ii) the budget of autonomous bodies/corporations which show a deficit shall be scrutinised and approved by Finance Division in consultation with the Administrative Ministry;
 - (iii) the budget of autonomous bodies/corporations in which the grant are included shall be sent to the Finance Division for concurrent.
6. (a) Scales of pay/fixation of pay/special pay/technical pay/additional pay, etc.
 - (b) Leave rules and orders thereunder
 - (c) Rules regarding pension/gratuity and retirement benefit and orders thereunder.
 - (d) T.A. Rules and sanction of all allowances and fringe benefits
 - (e) G.P. Fund Rules.

3. Expenditure control.
4. Inter-cutting/Inter-government financial settlement.
5. Monetary supply, currency, coinage and legal tender.
6. Import and export of gold and silver.
7. National instruments of all kinds, many and security printing press.
8. Foreign exchange budgeting for cash resources.
9. Foreign exchange regulation.
10. Exchange rate policy.
11. Monetary policy.
12. Borrowing and flotation of market loans.
13. Examination of financial aspect of all development schemes.
14. Accounts, procedures and rules, treasuries, sub-treasuries.
15. Public Accounts Commission.
16. Monitoring of import and export ports and examination of schemes of expenditure.
17. Remuneration of Comptroller and Auditor-General.
18. Administration of public debt including loans and aids.
19. Provident Fund.
20. Matters relating to borrowing by public bodies such as corporations, Municipalities, etc.
21. Institutional finance for development of Industry, trade, agriculture and housing.
22. Administration and interpretation of the Bangladesh Banks (Licensing) Ordinance, 1971* Act (P.O. No. 26 of 1972), the Bangladesh Bank Order, 1972* Act (P.O. No. 12 of 1972) and order relating to specialised banks and other financial institutions.
23. Bank licensing Commission.
24. Key position of share market and future markets.
25. Capital issue.
26. Credit rate policy.
27. Interest rate policy.
28. Review of investment policies and programmes.
29. Implementation of national unified codes and scales of pay and dealing with matters connected therewith.

33. Provision of secretariat service to the Cabinet Committee on Implementation of Pay and Services reports and dealing with any of her functions connected
36. Prevalence of secretariat assistance to the working group on Pay and Services.
37. Inspection of Government offices and autonomous bodies/corporations:
- (i) to examine financial discipline and propriety, etc., are observed by them:
- (ii) to examine whether Government funds are properly utilized and appropriate measures taken to avoid wastage of Government money
- (ii i) to fix responsibility/irregularities, carelessness etc. resulting in the loss of Government properties/resources.
38. Suggestion of measures for improvement in the organisational set-up and financial discipline and accountability and for attaining better economy.
39. Examination of reasons for loss or low profit in the nationalized sectors and suggestions for remedies thereof.
40. Administration of D.C.S. (Audit and Accounts).
8. Secretariat administration including financial matters.
42. Administration and control of subordinate offices and organisations under this Division.
15. Liaison with international organisations and matters relating to treaties and agreements with other countries and world bodies relating to subjects allotted to this Division.
16. Ali laws on subject allotted to this Division.
15. Inquiries and statistics of illicit activities relating to this Division.
16. Cases in respect of any of the subjects allotted to this Division except cases taken in courts.

২। ইহা অবিলম্বে কার্যকর হইবে।

রাষ্ট্রপতির আদেশক্রমে,
আতাউল হক
মন্ত্রিপরিষদ সচিব।

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মন্ত্রিপরিষদ বিভাগ

প্রজ্ঞাপন

তারিখ, ২০শে বৈশাখ ১৪০৭ বাৎ/৩রা মে ১৯৯৮ ইং

নং মপবি-৪/১/৯৪-বিধি/৩২(১০০) — গণপ্রজাতন্ত্রী বাংলাদেশ সংবিধানের ৭৫(৬) অনুচ্ছেদে
Rules of Business, 1996-97 Section 32, (100) (1) (cc:itjun ul)

Business among the Joint Government Ministries and Divisional Offices "I" "W",

(ক) উপরোক্ত প্রথম তফসিলে 21. Ministry of Foreign Affairs শিরোনামের অধীন
ক্রমিক 17-এর পর নিম্নলিখিত এন্ট্রি সন্নিবেশিত হইবে :

18. External publicity in collaboration with the Ministry of Information. এবং বর্তমানে 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30 ও 31 ক্রমিকসমূহ যথাক্রমে 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31 ও 32 নং ক্রমিকে প্রতিস্থাপিত হইবে।

(খ) উপরোক্ত প্রথম তফসিলে 27. Ministry of Information শিরোনামের অধীন
ক্রমিক 17 বিলুপ্ত হইবে এবং বর্তমান 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38 ও 39 ক্রমিকসমূহ যথাক্রমে 17, 18, 19, 20, 21, 22, 23, 24, 25, 26, 27, 28, 29, 30, 31, 32, 33, 34, 35, 36, 37 ও 38 ক্রমিকে প্রতিস্থাপিত হইবে।

২। ইহা অবিলম্বে কার্যকর হইবে।

রাষ্ট্রপতির আদেশক্রমে,
আতাউল হক
মন্ত্রিপরিষদ সচিব।

গণপ্রজাতন্ত্রী বাংলাদেশ সরকার
মন্ত্রিপরিষদ বিভাগ
বিধি শাখা

প্রজ্ঞাপন

ঢাকা, ২৬শে আশ্বিন ১৪০৫/১১ই অক্টোবর ১৯৯৮

নং মপবি-৪/২/৯৬-বিধি/১০২—সরকার শ্রম ও জনশক্তি মন্ত্রণালয়-এর নাম পরিবর্তন করিয়া
“শ্রম ও কর্মসংস্থান মন্ত্রণালয়” (Ministry of Labour & Employment) নামকরণ করিলেন।

মন্ত্রিপরিষদ সচিব।

প্রজ্ঞাপন

ঢাকা, ৫ই জ্যৈষ্ঠ ১৪০৬/১৯শে মে ১৯৯৯

নং মপবি-৪/১/৯৪-বিধি/৩৭(১০০)—গণপ্রজাতন্ত্রী বাংলাদেশের সংবিধানের ৫৫(৬)
Rules of Business, 1996 NB Schedule-I (Allocation of
business among the different Ministries and Divisions) "I Pt *fit ,

1. Ministry of Labour and Manpower Resources :

4. Regulation and development of electric energy/nuclear energy
Regulation and development of electrical energy C%.' i

4a. Regulation of electrical energy as fed into electric grid from any
Nuclear Power Plant.

B. Petroleum and Mineral Resources Division:

3. General policy (Regulation and Development) relating to Petroleum, Gas
and Mineral Resources. General policy (Regulation and
Development) relating to Petroleum, Gas and Mineral Resources of her
than radioactive materials and nuclear fuels. প্রতিস্থাপিত হইবে।

36. Ministry of Science and Technology :

24. Regulation and development of nuclear power/nuclear energy
Regulation and development of nuclear power plant (up to the point of
interim into the national grid).

25. General policy (Regulation and Development) of radioactive material
and nuclear fuels.

২। ইহা অবিলম্বে কার্যকর করা হইবে।

রাষ্ট্রপতির আদেশক্রমে,
আজী সামসুল আলম
মন্ত্রিপরিষদ সচিব।

তারিখ, চই আশ্বিন ১৪০৬/২৩শে সেপ্টেম্বর ১৯৯৯

নং মপবি-৪/১৬/৮৯-বিধি(অংশ-২)/১০৬—গণপ্রজাতন্ত্রী বাংলাদেশের সংবিধানের অনুচ্ছেদ ১৫(৬) এ প্রদত্ত ক্ষমতাবলে রাষ্ট্রপতি Rules of Business, 1996 এর নিম্নরূপ অধিকতর সংশোধন

(5) SA Ruies Nü Schedule-I *

(ক) 24. Ministry of Home Affairs এর কার্যভালিকার (Allocation of Business) Serial 18A এবং তৎসংক্রিষ্ট এন্ট্রিসমূহ বিলুপ্ত হইবে; এবং

("I) 31. Ministry of Land W9 Serial 7 W *. Serial

"7A. Repair and maintenance of boundary marks."

রাষ্ট্রপতির আদেশক্রমে,

বাংলাদেশ
পরিষদ বিভাগ

নং- মপবি-৪/২/৯৭-বিধি/৬৯—গণপ্রজাতন্ত্রী বাংলাদেশের সংবিধানের ৫৫(৬) অনুচ্ছেদে প্রদত্ত ক্ষমতাবলে রাষ্ট্রপতি অত্র বিভাগের ৩১শে আষাঢ়, ১৪০৫ মোতাবেক ১৫ই জুলাই, ১৯৯৮
ma " : xW-8/W R /R R (ooo) Rules of Business, 1996 aa
নিম্নরূপ অধিকতর সংশোধন করিলেন, যথা :—

উপরিউক্তি Rules এর Schedule-I এর

১। "2. Prime Minister's Office" শিরোনামধীন Serial No. 19 ও উহার বিপরীতে উল্লিখিত এন্ট্রিসমূহের পর নিম্নরূপ নূতন Serial No. 19A ও তৎসংক্রান্ত এন্ট্রিসমূহ

"1. Development of the tribal people, other than those of the Chittagong Hill Tract."

২। "6. Special Affairs Division" শিরোনাম এবং তৎসংক্রান্ত এন্ট্রিসমূহের পরিবর্তে

"6. MINISTRY OF CHITTAGONG HILL TRACTS AFFAIRS

1. Matters relating to the administration of the Ministry of Chittagong Hill Tracts Affairs.
2. Advise local authorities in Chittagong Hill Tracts areas on regulatory matters.
3. Coordination of all related matters with concerned Ministries/Divisions.
4. Provisions of secretarial services to the Council Committee, Special Committee and Working Committee on Chittagong Hill Tracts areas.
5. Organising, initiating and implementing required administrative and relevant decisions of the Government and the Comptroller.
6. Formulating plans and programmes for development and improvement in respect of Chittagong Hill Tracts areas.
7. Dealing with matters relating to Chittagong Hill Tracts Regional Council (পার্বত্য চট্টগ্রাম অঞ্চলিক পরিষদ) and Hill District Councils of Chittagong Hill Tracts areas.
8. Matters relating to Upazila Parishad, Pourashva, Union Parishad, Gram Parishad and all other local authorities of Chittagong Hill Tracts areas as per existing laws pertaining thereto.

9. Co-ordination with all concerned Government agencies to protect unique characteristics of environment and topography of Chittagong Hill Tracts areas.
10. Undertake programmes for socio-economic development, education, culture, social custom, manna, language, religion, etc., of the main indigenous population of tribal and non-tribal people of Chittagong Hill Tracts areas.
11. Matters relating to conduct and co-ordination of relief and rehabilitation and 'jigstcr management activities in Chittagong Hill Tracts areas.
12. t-bzer9ittjon ated monilonng of NGO activities in Chittagong Hill Tracts areas.
13. gupCmi; j . Jtid ;c-r,jina«on or ul) Jev elopment ac ivities of CA < gong Hill Tracts Regional Council (পার্বত্য চট্টগ্রাম আঞ্চলিক পরিষদ) and all other local authorities or institutions. H'i Tr°cu * c•• and c°-rai" * i°• °* In-cr- \tinislrJal.Div isioncl development activities.
14. 3dmini#tfation txt Cbiilagong l4ii1 Tructs De*clopmeni Board
15. Matters relating to International Centre For Integrated Development (ICID) relating to Chittagong Hill Tracts.
16. Matters relating to Civil Affairs Office, Chittagong.
17. Liaison with all international Organisations relating to subjects allotted to this Ministry and/ or all Foreign links.
18. Matters relating to enactment of all laws on subjects allotted to this Ministry.
19. Inquiries and statistics on subjects allotted to this Ministry."

পত্রিকার আদেশক্রমে,

মন্ত্রিপরিষদ বিভাগ

প্রজ্ঞাপন

ঢাকা, ১৫ আষাঢ়, ১৪০৭/২৯ জুন, ২০০০

নং মপবি-৪/২/৯৭-বিধি/৬৮—গণপ্রজাতন্ত্রী বাংলাদেশের সংবিধানের ৫৫(৬) অনুচ্ছেদে প্রদত্ত ক্ষমতাবলে রাষ্ট্রপতি অত্র বিভাগের ৩১শে আষাঢ়, ১৪০৫ মোতাবেক ১৫ই জুলাই, ১৯৯৮ তারিখের প্রজ্ঞাপন নং মপবি-৪/২/৯৭-বিধি/৭৭ (১০০) বাতিলক্রমে Rules of Business, 1996 এর নিম্নরূপ অধিকৃত সংশোধন করিলেন, যথাঃ—

উপরিউক্ত Rules এর Schedule-I এর

- ১। "2. Prime Minister's Office" শিরোনামাধীন Serial No. 19 ও উহার বিপরীতে উল্লেখিত এন্ট্রিসমূহের পর নিম্নরূপ নতুন Serial No. 19A ও তৎসংক্রান্ত এন্ট্রিসমূহ

"19f. the vetopinent arid wellime ol' the lritial people, ofher ih;n those ol' the Chittagong Hill Tracts";

- ২। "6. Special Affairs Division" শিরোনাম এবং তৎসংক্রান্ত এন্ট্রিসমূহের পরিবর্তে নিম্নরূপ শিরোনাম এবং এন্ট্রিসমূহ প্রতিস্থাপিত হইবে, যথাঃ—

"৬। পার্বত্য চট্টগ্রাম বিষয়ক মন্ত্রণালয়

- (১) পার্বত্য চট্টগ্রাম বিষয়ক মন্ত্রণালয়ের প্রশাসন সংক্রান্ত বিষয়াদি।

- (৪) পার্বত্য চট্টগ্রাম এলাকার জন্য গঠিত কাউন্সিল কমিটি, বিশেষ কমিটি এবং কমিটিকে সাচিবিক সহায়তা প্রদান।

- (৫) সরকার এবং কমিটিসমূহকে পরামর্শ দান, মনিটরিং এবং প্রয়োজনীয় ক্ষেত্রে প্রশাসিক সিদ্ধান্তসমূহ বাস্তবায়ন।

- (৬) প্রস্তুত করা, চট্টগ্রাম এলাকার জনো উন্নয়ন

- (৭) পার্বত্য চট্টগ্রাম এলাকার আঞ্চলিক ও পার্বত্য জেলা পরিষদসমূহের সদস্য কার্যাবলী সম্পাদন।

- (৮) পার্বত্য চট্টগ্রাম এলাকায় প্রচলিত আইন অনুসারে উপজেলা পরিষদ, পৌরসভা, ইউনিয়ন পরিষদ, গ্রাম পরিষদসহ সকল স্থানীয় সরকারসমূহের সমুদয় কার্যাবলী সম্পাদন।

- (৯) পার্বত্য চট্টগ্রাম এলাকায় পরিবেশ ও ভূ-প্রকৃতির বৈশিষ্ট্য সংরক্ষণ রাখার জন্য সংশ্লিষ্ট সকল সরকারী কর্ম বিভাগের সঙ্গে সমন্বয় রক্ষা করা।
- (১০) পার্বত্য চট্টগ্রাম এলাকার উপজাতীয়/অ-উপজাতীয় জনগোষ্ঠীর আর্থ-সামাজিক উন্নয়ন, শিক্ষা, সংস্কৃতি, সামাজিক প্রথা, রীতিনীতি, ভাষা, ধর্ম, ও স্বাধীনতা বজায় রাখার উদ্দেশ্যে কার্যক্রম গ্রহণ।
- (১১) পার্বত্য চট্টগ্রাম এলাকার জাগ ও এবং আপৎকালীন পরিস্থিতি মোকাবেলা সংক্রান্ত কার্যক্রম পরিচালনা ও সমন্বয় সাধন।
- (১২) পার্বত্য চট্টগ্রাম এলাকার এন, জি ও কার্যক্রম পর্যবেক্ষণ ও মনিটরিং করা।
- (১৩) পার্বত্য এলাকার আঞ্চলিক পরিষদসহ সকল পর্যায়ের স্থানীয় সরকার পরিষদসমূহের যাবতীয় উন্নয়নমূলক কর্ম প্রণালয়/বিভাগের উন্নয়ন কর্মকাণ্ডের সমন্বয় সাধন।
- (১৪) পার্বত্য চট্টগ্রাম উন্নয়ন বোর্ডের প্রশাসন।
- (১৫) পার্বত্য চট্টগ্রাম সংক্রান্ত সেন্টার ফর ইনটিগ্রেটেড মাউন্টেন ডেভেলপমেন্ট (আইসিআইএমওডি) সংক্রান্ত বিষয়াদি।
- (১৬) সিভিল এ্যাফেয়ার্স অফিস, চট্টগ্রাম সংক্রান্ত বিষয়াদি।
- (১৭) এ মন্ত্রণালয়ের কার্যাবলীর সঙ্গে সংশ্লিষ্ট সকল আন্তর্জাতিক সংগঠনের সঙ্গে সংশ্লিষ্টতা
- (১৮) মন্ত্রণালয়ের অধীনে ন্যস্ত বিষয়াবলীর সঙ্গে সংশ্লিষ্ট সকল আইন প্রণয়ন সংক্রান্ত কাজ।
- (১৯) এ মন্ত্রণালয়ে বরাদ্দকৃত কোন বিষয়ের তদন্ত এবং পরিসংখ্যান।

রাষ্ট্রপতির আদেশক্রমে,

কাজী সামসুল আলম
মন্ত্রিপরিষদ সচিব।

নংমপরি-৪/১/৯৪-বিধি (২য় খণ্ড)/৮১—গণপ্রজাতন্ত্রী বাংলাদেশের সংবিধানের ৫৫(৬) অনুচ্ছেদে প্রদত্ত ক্ষমতাবলে মহামান্য রাষ্ট্রপতি Rules of Business, 1996 এর Schedule-I (Allocation of Business among the different Ministries and Divisions) Wu

উপরিস্থিত Rules এর Schedule-I এর

(১) 4. Cabinet Division শিরোনামাধীন ক্রমিক নং ৭ এবং তদুৎসৃষ্ট এন্ট্রির পর নিম্নরূপ

*9A. Observance of National Mourning Day on the 15th August ;"

(i) Ministry of Culture Affairs & " s . ° *W

"6. Observance of Shaheed Day on the 21st February ;

6A. 21st February Award (Ekushe Padak)."

(c) 40. Ministry of Women and Child Affairs if *? If W"

তদুৎসৃষ্ট এন্ট্রির পরিবর্তে নিম্নরূপ ক্রমিক ও এন্ট্রিসমূহ প্রতিস্থাপিত হইবে ; যথা :—

"11. National Children's Day on the 17th March and National Awards for Children.

11A. Begum Rokcy Dabash on the 1st December and Begum Rokcy Dabash

